



# Report

**City of Merritt  
REGULAR Council Meeting  
November 26, 2019**

**File Number: 8400**

**To: Scott Hildebrand, Chief Administrative Officer**  
**From: Sean Smith, Director of Corporate Services**  
**Date: November 20, 2019**  
**Subject: Airport Select Committee Establishment**

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## **RECOMMENDATION:**

**THAT Council appoint an Airport Select Committee, the sole purpose of which will be to make recommendations to Council regarding the establishment of Terms of Reference for a City of Merritt Airport Advisory Committee;**

**And**

**THAT Council appoint Geoffrey Scholtens and Rae Robinson to sit on the Airport Select Committee, AND THAT Council authorize Mayor Brown to make further appointments to this Committee, depending on interest;**

**And**

**THAT Council appoint one member of Council to sit on the Airport Select Committee.**

## **Background:**

The City of Merritt historically had an Airport Standing Committee, which last met on November 7, 2011. During the term of this Council, there has been concern raised by both the public and Council that the Merritt airport is not being utilized to its full potential. To that end, at the November 19<sup>th</sup>, 2019 Committee of the Whole meeting, Council requested that staff bring forward a report to support the creation of an Airport Select Committee (also called a "Task Force") that would provide guidance and recommendations as to best way to structure an Airport Advisory Committee.

Staff felt that because of this Committee's limited scope, nature as a working committee and short duration, it would be appropriate to appoint a small number of individuals whom have already expressed interest in participating, instead of putting out a call to the public for participation. Staff recommends that a public call for applications be put out for the Airport Advisory Committee once Council approves the Terms of Reference.

If other members of the public are interested in participating in the creation of Terms of Reference, the proposed recommendation would allow Mayor Brown to appoint additional members.

**Respectfully submitted,**

**Sean Smith**  
**Deputy CAO / Director of Corporate Services**