

# Report

**City of Merritt**  
**REGULAR Council Meeting**  
**January 26, 2021**

**File Number: 1850**

**To:** Sean Smith, Chief Administrative Officer  
**From:** Sky McKeown, Recreation & Facilities Manager  
**Date:** January 19, 2021  
**Subject:** 2021 CEPF Grant

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**RECOMMENDATION:**

**THAT Council directs staff to submit an application for the Community Emergency Preparedness Fund (CEPF);  
And that Council directs administration to provide overall grant management.**

*A copy of the grant application is attached to this report as Schedule "A".*

**Background:**

This funding will allow for the purchase of electronic equipment and training for the Emergency Support Services (ESS) team in Merritt. The team currently trains for emergency events and the response required to those in need during those events. The team also needs these electronics to complete the Evacuee Registration & Assistance (ERA) Tool training. This switchover from paper based to electronic forms is part of the ESS Modernization Project. When the need arises, the team members are also called upon to assist surrounding First Nation and TNRD Communities. Transitioning to electronic documents will also assist in those situations.

**Financial / Risk Implications:**

This is a 100% grant application up to \$25,000.00

**Strategic Plan Reference:**

OCP- A great Place To Live – Merritt is seen by residents as a great place to live from all perspectives – employment, housing, community services, natural amenities, SAFETY, quality accessibility, and community pride.

OCP – Partnering With Others – Council will be actively seeking to work cooperatively with others, knowing that by engaging others and combining our resources, we can accomplish far more than any one group can alone.

**Attachments:**

Schedule “A” – 2021 CEPF Grant Application Form  
Schedule “B” - Proposed budget.

**Respectfully submitted,**

**Sky McKeown**  
**Manager of Recreation and Facilities**