

Report

City of Merritt
REGULAR Council Meeting
June 16, 2020

File Number: 6520

To: Scott Hildebrand, Chief Administrative Officer
From: Don McArthur, Planning Manager
Date: June 11, 2020
Subject: North Bench Neighbourhood Development Plan Update

RECOMMENDATION:

THAT Council receive this report as information.

Background:

At the February 25th Council Meeting, Council directed staff to contract a consultant to develop a neighbourhood development plan for the North Bench area. Due to the COVID-19 shutdown, the proposal closing date was extended to provide proponents additional time to apply. Following the proposal evaluation process, staff selected Urban Systems to develop the plan. Chris Rempel is the Project Lead for Urban Systems, while Don McArthur will be the City's Project Manager.

Staff from the Engineering & Public Works, Recreation & Facilities, Fire, Corporate Services and Planning & Development Services departments will provide input into the development of the plan over the duration of the project.

Initial Meeting

The start-up meeting with the Urban Systems team will be held by videoconference on June 17th.

Engagement

An Engagement and Communications Strategy will be developed for the project. Staff will present the strategy at a future Council Meeting.

Residents will have the opportunity to provide input into the plan via an online survey and at an engagement event in the Fall.

Next Steps

- Start-up Meeting June 17th
- Staff presentation to Council July 21st
- Online Survey launch in Summer

Options / discussion

1. That Council receive this report as information.

Financial / Risk Implications:

None.

Others Consulted:

N/A

Attachments:

None.

Respectfully submitted,

Don McArthur
Planning and Development Services Manager