

# Report

**City of Merritt**  
**REGULAR Council Meeting**  
**April 7, 2020**

**File Number: 7140**

**To:** Scott Hildebrand, Chief Administrative Officer  
**From:** Sheila Thiessen, Director of Finance & IT  
**Date:** April 2, 2020  
**Subject:** Community Hazard Plan Appendix - Pandemics

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**RECOMMENDATION:**

**THAT Council approve the Community Hazard Plan Appendix – Pandemics to be attached to the City’s Community Hazard Plan.**

**Background:**

The City is in the process of updating their Community Emergency Plans including the Hazard Identification Plans. In response to the current COVID – 19 pandemic, it was determined that updating the pandemic portion of the plan would be beneficial.

The plan is based on a template provided by the Province for municipalities to use. Staff has reviewed the template and made the changes that were deemed necessary for the City of Merritt.

The plan provides some detailed information on the role of the City and other agencies within a pandemic and is comprehensive but does have some direct references to the COVID – 19 response.

It is recommended that once the response to COVID – 19 that the plan be revised to remove specific links to the COVID – 19 response.

**Options / discussion**

Council has the following options:

1. Receive this report for information only.
2. Approve the Community Hazard Plan Appendix – Pandemics to be included in the City's Community Emergency plans.
3. Provide staff with other direction on how to proceed.

**Financial / Risk Implications:**

The approval of the plan provides some direction for the City's response to the COVID – 19 pandemic and give both Council and the public information on the scope and nature of that response.

**Others Consulted:**

The plan is based on a template provided by Emergency Management BC.

**Attachments:**

Community Hazard Plan Appendix - Pandemics

**Respectfully submitted,**

**Sheila Thiessen, CPA, CMA**  
**Director of Finance & IT**