



# **MINUTES**

## **CITY OF MERRITT**

### **AIRPORT ADVISORY COMMITTEE**

Wednesday, February 19, 2020  
10:30 A.M.  
BOARD ROOM, CITY HALL  
2185 Voght Street  
Merritt, B.C

**PRESENT:**

**Geoff Scholtens**  
**Rae Robinson**  
**Ron Klaus**  
**Ian Gordon**  
**Kurt Christopherson**

**Gelina Gillas**  
**Doug Hamerton**

**Sean Smith**

**1. CALL TO ORDER**

Councillor Christopherson called the meeting to order at 10:33am

**2. ADOPTION OF MINUTES**

**3. GENERAL MATTERS - Delegations and Recognitions**

**4. UNFINISHED BUSINESS**

**5. NEW BUSINESS**

**5.1 Welcome from Council**

*Introductory remarks by Councillor Kurt Christopherson*

## **5.2 Council Committee Policy Overview and Oath of Confidentiality**

*Brief overview on role of the chair and committee policy. All Committee members will swear an oath of confidentiality.*

Each Committee Member, excepting those unable to attend, signed the Oath of Confidentiality.

## **5.3 Election of Chair**

*Committee members may nominate a fellow Committee member (or themselves) for the position of Committee Chair. If there is only one nomination, the Chair will be elected by acclamation. If there are multiple nominations, Committee Members will participate in an election by ballot.*

Geoff Scholtens and Kurt Christopherson were nominated for the position of Committee Chair. Kurt Christopherson was elected having three votes, with Geoff Scholtens having two votes.

## **5.4 Terms of Reference Review**

*Discussion led by Sean Smith*

## **5.5 Discussion regarding Committee priorities**

*The Committee will have a brief discussion regarding priorities and what priorities should be presented to Council.*

Request that the City provide information regarding existing 2020 plans for maintenance and projects at the airport. Discussion about crack sealing being very high priority and that rubber sealant is the appropriate material to use.

Request that Charlie Henderson attend the next Committee meeting to discuss maintenance plans for the airport.

Ian to research classification. Geoff to contact airport managers.

## **5.6 Establish Regular Meetings**

*Committee members to discuss the preferred frequency, date, time and location of Airport Advisory Committee meetings. Should be at least 4 times per year, or more often at the call of the Chair.*

March 6th @ 10:00am at the Merritt Airport Terminal Building.

6. **TERMINATION OF MEETING**

Councillor Christopherson declared the meeting ended at 12:04pm

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Corporate Officer

Sean Smith

Certified correct in accordance with Section 124(2) (c) of the Community Charter

Confirmed on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

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Chair

Kurt Christopherson