

DEADLINE: DECEMBER 15, 2024

Merritt
FLOURISH UNDER THE SUN

APPLICATION FORM

2025 Grant in Aid

FOR QUESTIONS, CONTACT:

Linda Robinson

EMAIL: lrobinson@merritt.ca

TEL: 250.378.4224, ext 205

MANDATORY: REVIEW "POLICY 4-01 COMMUNITY GRANT IN AID" DOCUMENT
REVIEW "APPLICATION CHECKLIST" ON PAGE 4 OF THIS DOCUMENT

Applicant Information

Application Date (mm/dd/yyyy):

12/12/2024

Full Legal Organization Name

Nicola Valley Health Care Endowment Foundation Society

Street Address

Mailing Address - Box 1423

City

Merritt

Prov

BC

Postal Code

V1K 1B8

Organization Website

nvhcef.com

Organization President /

Executive Director

Frederic Jean Perre

Title

President - Board of Directors

Phone Number

250-315-1832

E-Mail

jperre@1985@gmail.com

Contact Person (if different)

Title

Phone Number

E-Mail

Organization Information

Not for profit?



Yes



No

Registration Number

Did you receive a Permissive Tax Exemption in 2025



Yes



No (50% only)

Did you receive a Grant in Aid in last two years?
(Include \$ amount of financial and/or in-kind received)

2024

—

2023

—

Organization Information

Current Fundraising Initiatives (500 characters or less)

Raising money thru donation
for health care needs in Nicola Valley

Mission Statement/Purpose (500 characters or less)

See attachment - from website

Brief Description of Organization (1,000 characters or less)

check out our website at NVHCEF.com
We raise funds for healthcare in
the Nicola Valley. Donations will be
harder to receive as donors are aware
we now owe City Property Taxes of
approximately \$10,000 per year for 3
years. We ask for Grant in Aid to
our budget to offset this new
costs. Concern by our board if we
do a possible large project where we
will need to approach our donors

Please don't hesitate to attach supporting documents with further information about your organization.

Declaration (Two Authorized Signatures Required)

- 1) On behalf of and with authority of the Organization, I certify that the information given on this grant application and attachments is true, correct and complete in every respect and if the Organization is awarded the grant, agrees to abide by the established grant terms and conditions.
- 2) The personal information collected on this form is done so pursuant to the *Community Charter* and/or the *Local Government Act* and in accordance with the *Freedom of Information and Protection of Privacy Act*. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court agent duly authorized under another Act.
- 3) Neither the City of Merritt or any Member of Council, individually or collectively, is in any way responsible for any deficits or cost over-runs in relation to any event or initiative.

Print Name of Board Chair or
President

Jeun Perog

Signature

J Perog

Print Name of Person
completing the application

Jeun Perog

Signature

J Perog

Date Signed (mm/dd/yyyy)

12/12/2024

APPLICATION CHECKLIST - ALL REQUESTS

- ☐ **2025 Grant Report** - If you received a Grant in Aid in 2024 you will be required to submit a final report to Council in order to be considered for 2025 funding. This may include actual revenues/expenses, attendance, and economic/social impact of the grant.
- ☐ **Completed and signed Grant in Aid application.**

APPLICATION CHECKLIST - REQUESTS OVER \$1,500

- ☒ **Budget** - Include a detailed budget for the program, project or event, including all potential revenue sources.
- ☒ **Financial Statements** - include annual financial statements that are certified (signed) by a Director (or alternate) of the organization.
- ☒ **Organization Budget** - Include the current annual operating budget for the organization.
- ☐ **Long-Term Plan** - For recurring applications, please provide a business plan showing how the organization intends to become more self-sufficient and less reliant on the City Grant in Aid program in the future.

SUBMIT TO FINANCE@MERRITT.CA

Proposal Request

Program / Project / Event Name

Property Taxes.

Description of Event (1,000 characters or less)

To allow property taxes to be paid
so thus not effect donors

Our proposed budget is increased
only by property taxes as this is a
new item.

We hope this will be a 3 year Grant
to agree with City change that we are
no longer exempt from property tax. (changed
from 100% to 50% 2025, 2026, 2027.)

Please don't hesitate to **attach supporting documents** with details about your program, project or event.

Type of Funding Request



Financial Aid



In-Kind

Contact Facility Booking Department at
(250) 315-1050 for a quote for your event

Amount Requested

19,000

Maximum of \$7,500 per organization or \$500 per teams/individuals
participating in recognized competitions

Program Budget

128,000

Percent of your Program Budget covered by this request

7.8

%

(i.e. a \$1,000 grant would cover 10% of a \$10,000 event)

Tell us how much money you have fundraised for this event. \$



Please explain how your Organization or Event plans to increase external fundraising in the future.
(500 characters or less)

Declaration (Two Authorized Signatures Required)

- 1) On behalf of and with authority of the Organization, I certify that the information given on this grant application and attachments is true, correct and complete in every respect and if the Organization is awarded the grant, agrees to abide by the established grant terms and conditions.
- 2) The personal information collected on this form is done so pursuant to the *Community Charter* and/or the *Local Government Act* and in accordance with the *Freedom of Information and Protection of Privacy Act*. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court agent duly authorized under another Act.
- 3) Neither the City of Merritt or any Member of Council, individually or collectively, is in any way responsible for any deficits or cost over-runs in relation to any event or initiative.

Print Name of Board Chair or
Treasurer President

M. A. CARLSON

Signature

M. A. Carlson

Print Name of Person
completing the application

Signature

Date Signed (mm/dd/yyyy)

APPLICATION CHECKLIST - ALL REQUESTS

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SUBMIT TO FINANCE@MERRITT.CA

NICOLA VALLEY HEALTH CARE ENDOWMENT FOUNDATION SOCIETY

CONSTITUTION

1. The name of the Society is *Nicola Valley Health Care Endowment Foundation*.
2. The purposes of the Foundation are
 - (a) to solicit or otherwise encourage and to provide a medium for gifts, donations, bequests, endowments or other acquisition of funds and real and personal property of any kind for the purposes of
 - i) providing Nicola Valley Health Centre and Coquihalla-Gillis House, facilities of the Interior Health Authority, and the community of the Nicola Valley with real property for health care facilities and related activities, and providing, constructing and acquiring buildings and equipment and other personal property for such health care facilities and related activities.
 - (b) to disburse, donate and make available funds and the real and personal property of the Foundation for the aforesaid purposes.
 - (c) to administer funds on behalf of any group or organization providing or enhancing health care within the Nicola Valley.

NVHC Endowment Foundation Society
Budget
Statement of Revenue and Expenditures

REVENUE	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023	Budget 2024	Proposed Budget 2025
INCOME							
Interest and Dividends	70,000	70,000	70,000	75,000	75,000	75,000	75,000
Bank Interest Income	200	200	200	0	0	0	0
Realized Gain(Loss) on sale of secu	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Dues							
FMV adj- Unrealized gain(loss)	95,200	95,200	95,200	100,000	100,000	100,000	100,000
Grant in Aid - City	150,000	100,000	100,000	21,000	18,000	18,000	18,000
Donations							
TOTAL REVENUE	245,200	195,200	195,200	121,000	118,000	118,000	128,000
EXPENDITURES							
General & Administrative Expenses							
Accounting & Legal	5,400	5,400	5,400	6,500	6,500	6,500	6,500
Administration services	500	500	500	0	0	0	0
Advertising & Promotions	1,000	1,000	1,000	500	1,000	1,000	1,000
Meeting Costs	100	100	100	100	100	100	100
Courier & postage	100	100	100	100	100	100	100
Insurance	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Interest & Bank Charges	0	0	0	0	0	0	0
Office Supplies	100	100	100	100	100	100	100
Marketing Plan							
Scholarship	1,500	1,500	1,500	1,000	1,000	1,000	1,000
Sponsorships	0	0	0	500	500	500	500
Website	500	500	500	500	500	500	500
Other	0	0	0	0	0	0	0
Project Costs	1,800	1,300	1,300	1,500	1,500	1,500	1,500
Property Taxes							
Miscellaneous	0	0	0	0	0	0	0
Total General & Admin. Expenses	12,200	11,700	11,700	12,000	12,500	12,500	22,500
Fundraising /awareness	4,500	5,000	5,000	5,000	5,000	5,000	5,000
Donations	210,000	180,000	160,000	75,000	75,000	75,000	75,000
Building and Grounds	500	500	500	5,000	500	500	500
Investment Counsel Fees	18,000	18,000	18,000	24,000	25,000	25,000	25,000
TOTAL EXPENDITURES	245,200	195,200	195,200	121,000	118,000	118,000	128,000
NET INCOME(DEFIENCY)	0	0	0	0	0	0	0

NICOLA VALLEY HEALTH CARE ENDOWMENT FOUNDATION SOCIETY
Financial Statements
Year Ended March 31, 2024



Carrie Ware & Company Inc.
Chartered Professional Accountant Firm

2032 Quilchena Avenue,
P.O. Box 700,
Merritt, BC V1K 1B8

Tel: (250) 378-2215
Fax: (250) 378-6061
www.carrieware.ca

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Nicola Valley Health Care Endowment Foundation Society

I have reviewed the accompanying financial statements of Nicola Valley Health Care Endowment Foundation Society (the organization) that comprise the statement of financial position as at March 31, 2024, and the statements of revenues and expenses, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that the financial statements do not present fairly, in all material respects, the financial position of Nicola Valley Health Care Endowment Foundation Society as at March 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Merritt, British Columbia
September 27, 2024

CHARTERED PROFESSIONAL ACCOUNTANT

NICOLA VALLEY HEALTH CARE ENDOWMENT FOUNDATION SOCIETY

Statement of Financial Position

March 31, 2024

	2024	2023
ASSETS		
CURRENT		
Cash	\$ 133,404	\$ 124,326
GST rebate receivable	817	1,464
Prepaid expenses	-	1,498
	<u>134,221</u>	<u>127,288</u>
LAND (Notes 3, 7, 8)	590,372	590,372
LONG TERM INVESTMENTS (Notes 4, 7)	<u>3,636,394</u>	<u>3,302,929</u>
	<u>\$ 4,360,987</u>	<u>\$ 4,020,589</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities (Note 5)	\$ 97,708	\$ 99,006
Held in trust for Elvis Fan Club	<u>5,600</u>	<u>5,600</u>
	<u>103,308</u>	<u>104,606</u>
NET ASSETS		
Unrestricted	2,796,388	2,471,692
Restricted (Note 6)	228,434	211,434
Endowment (Note 7)	<u>1,232,857</u>	<u>1,232,857</u>
	<u>4,257,679</u>	<u>3,915,983</u>
	<u>\$ 4,360,987</u>	<u>\$ 4,020,589</u>

ON BEHALF OF THE BOARD

_____ Director

_____ Director

NICOLA VALLEY HEALTH CARE ENDOWMENT FOUNDATION SOCIETY

Statement of Revenues and Expenses

Year Ended March 31, 2024

	Budget 2024	Total 2024	Total 2023
REVENUES			
Interest and dividends	\$ 75,000	\$ 99,700	\$ 81,545
Realized gain (loss) on sale of investments	25,000	83,707	33,372
	<u>100,000</u>	<u>183,407</u>	<u>114,917</u>
DONATIONS	18,000	27,011	40,519
EXPENSES			
Administrative	11,000	9,081	10,945
Donations	75,000	10,000	63,000
Fundraising	5,000	-	-
Grounds	500	-	21,982
Interest and bank charges	-	-	24
Investment counsel fees	25,000	27,603	25,585
Sponsorships / scholarships	1,500	-	-
	<u>118,000</u>	<u>46,684</u>	<u>121,536</u>
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	<u>-</u>	<u>163,734</u>	<u>33,900</u>
OTHER INCOME			
Unrealized gain (loss) on marketable securities	-	126,490	(167,109)
Gain (losses) on foreign exchange	-	51,472	97,620
	<u>-</u>	<u>177,962</u>	<u>(69,489)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>\$ -</u>	<u>\$ 341,696</u>	<u>\$ (35,589)</u>

See notes to financial statements

NICOLA VALLEY HEALTH CARE ENDOWMENT FOUNDATION SOCIETY**Statement of Changes in Net Assets****Year Ended March 31, 2024**

	Unrestricted	Restricted	Endowment	2024	2023
NET ASSETS -					
BEGINNING OF					
YEAR	\$ 2,471,692	\$ 211,434	\$ 1,232,857	\$ 3,915,983	\$ 3,951,572
Excess of revenues					
over expenses	324,696	17,000	-	341,696	(35,589)
NET ASSETS - END OF					
YEAR	\$ 2,796,388	\$ 228,434	\$ 1,232,857	\$ 4,257,679	\$ 3,915,983

See notes to financial statements

NICOLA VALLEY HEALTH CARE ENDOWMENT FOUNDATION SOCIETY

Statement of Cash Flows
Year Ended March 31, 2024

	2024	2023
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	\$ 341,696	\$ (35,589)
Item not affecting cash:		
Unrealized gains (losses) on investments	<u>(126,490)</u>	<u>167,109</u>
	<u>215,206</u>	<u>131,520</u>
Changes in non-cash working capital:		
GST rebate receivable	647	(432)
Accounts payable and accrued liabilities	(1,298)	57,394
Prepaid expenses	1,498	(98)
Donations receivable	<u>-</u>	<u>500</u>
	<u>847</u>	<u>57,364</u>
Cash flow from operating activities	<u>216,053</u>	<u>188,884</u>
INVESTING ACTIVITIES		
Proceeds from sale (purchase) of marketable securities	126,490	(167,109)
Long term Investments	<u>(333,465)</u>	<u>(31,602)</u>
Cash flow used by investing activities	<u>(206,975)</u>	<u>(198,711)</u>
INCREASE (DECREASE) IN CASH FLOW	9,078	(9,827)
Cash - beginning of year	<u>124,326</u>	<u>134,153</u>
CASH - END OF YEAR	<u>\$ 133,404</u>	<u>\$ 124,326</u>
CASH CONSISTS OF:		
Cash	<u>\$ 133,404</u>	<u>\$ 124,326</u>

NICOLA VALLEY HEALTH CARE ENDOWMENT FOUNDATION SOCIETY

Notes to Financial Statements

Year Ended March 31, 2024

1. PURPOSE OF THE ORGANIZATION

Nicola Valley Health Care Endowment Foundation Society (the "Society") is a not-for-profit organization incorporated provincially under the Societies Act of British Columbia. As a registered charity the organization is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The organization operates to enhance healthcare in the Nicola Valley of British Columbia through fund raising. The majority of its revenue is used to purchase equipment for use by Interior Health Authority in Merritt.

At no point during the fiscal year was remuneration paid to any member of the board of directors.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets (i.e. investments) are reported at fair value, with any unrealized gains and losses reported in the statement of revenues and expenses. All other financial instruments are reported at amortized cost, and financial assets are tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred for investments.

Investments

Investments are recorded at fair value as they are traded on an active market and changes in their market value are included in the statement of revenues and expenses.

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and the reported amounts of expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in expenses in the period in which they become known. Actual results could differ from these estimates.

Revenue recognition

The Society is using the restricted fund method of accounting for contributions (i.e. donations) to the Society.

Donations are recognized as received.

Investment income is recognized when earned.

(continues)

NICOLA VALLEY HEALTH CARE ENDOWMENT FOUNDATION SOCIETY

Notes to Financial Statements

Year Ended March 31, 2024

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Fund accounting

The Unrestricted Fund accounts for the organization's program delivery and administrative activities. This fund reports unrestricted resources, revenues and expenses.

The Restricted Fund reports only restricted donations and expenses that are to be used for specified uses.

The Endowment Fund reports resources contributed for endowment (i.e. Cornerstone funds and land). Investment income earned on resources of the Endowment Fund is reported in the Unrestricted Fund.

3. LAND

	Cost	Accumulated amortization	2024 Net book value	2023 Net book value
Land	\$ 590,372	\$ -	\$ 590,372	\$ 590,372

\$590,372 represents the fair market value of land transferred from the Thompson Health Region (now IHA) in 1999 plus \$5,372 in legal fees.

NICOLA VALLEY HEALTH CARE ENDOWMENT FOUNDATION SOCIETY

Notes to Financial Statements

Year Ended March 31, 2024

4. INVESTMENTS

	<u>2024</u>	<u>2023</u>
<u>RBC 370 CDN</u>		
Common Shares	\$ 488,412	\$ 449,504
Mutual Funds	234,941	213,815
Foreign Securities	21,531	14,021
	<u>744,884</u>	<u>677,340</u>
 <u>RBC 370 USD</u>		
Common Shares	526,852	490,832
Other	309,158	328,611
FX (USD TO CDN)	298,790	289,508
	<u>1,134,800</u>	<u>1,108,951</u>
 <u>RBC 384 CDN</u>		
Fixed Income	623,942	474,655
Mutual Funds	1,132,768	1,041,983
	<u>1,756,710</u>	<u>1,516,638</u>
 Grand total	<u>\$ 3,636,394</u>	<u>\$ 3,302,929</u>

The exchange rate used to translate USD to CAD are:

2024: US dollar average for 2023/24 \$1.3487. US dollar at March 31, 2024 was \$1.3574

2023: US dollar average for 2022/23 \$1.3230. US dollar at March 31, 2023 was \$1.3533

5. ACCOUNTS PAYABLE

As at March 31, 2024, the organization had commitments of \$91,707.67 to IHA for the following areas: \$58,647.09 to Gillis House and \$33,060.58 to Nicola Valley General Hospital. Due to COVID 19, finding equipment and getting delivery has been difficult but the need is still there. These commitments are included in accounts payable and previously recorded as donations to IHA.

NICOLA VALLEY HEALTH CARE ENDOWMENT FOUNDATION SOCIETY

Notes to Financial Statements

Year Ended March 31, 2024

6. RESTRICTED FUNDS

	Opening	Donations	Expenditures	2024
Restricted Funds				
Adult day care	\$ 87,925	\$ -	\$ -	\$ 87,925
Gillis House	1,250	-	-	1,250
Nicola Valley General Hospital / Gillis House	30,600	-	-	30,600
Palliative care	11,909	26,000	10,000	27,909
NVHC Nursing Lounge	923	-	-	923
NVGH Emergency Room	73,620	1,000	-	74,620
NVGH Trauma Room	5,207	-	-	5,207
	\$ 211,434	\$ 27,000	\$ 10,000	\$ 228,434

7. ENDOWMENT

The Society is maintaining the Cornerstone funds (\$642,485) and land (\$590,372) as a permanent endowment. Accordingly, a portion of the investments is endowment funds.

A donor requested \$500 be put towards the Cornerstone funds in 2021.

8. COMMITMENT TO LEASE LAND

The Society has entered into a thirty year lease expiring June 30, 2031 to provide land for an ambulance station at an annual rent of \$1.

9. FINANCIAL INSTRUMENTS

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage those risks. The following analysis provides information about the Society's risk exposure and concentration as of March 31, 2023

(a) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The organization is mainly exposed to interest rate risk and currency rate risk.

(b) Currency risk

Currency risk is the risk that the fair value of the Society's financial assets will fluctuate with changes in foreign exchange rates. The organization is exposed to foreign currency exchange risk on cash and securities held in U.S. dollars. The Society does not use derivative instruments to reduce its exposure to foreign currency risk.

(continues)

NICOLA VALLEY HEALTH CARE ENDOWMENT FOUNDATION SOCIETY

Notes to Financial Statements

Year Ended March 31, 2024

9. FINANCIAL INSTRUMENTS *(continued)*

(c) Interest rate risk

Interest rate risk is the risk that the value or future cash flows of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the organization manages exposure through its normal operating and investing activities. The organization is exposed to interest rate risk primarily through its interest bearing investments.

(d) Other price risk

Other price risk is the risk that the fair value of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The organization is exposed to other price risk through its investment in quoted shares and other investments.

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other risks arising from these financial instruments. The exposure to risks arising from financial instruments has not changed from the previous year.

The Nicola Valley Health Care Endowment Foundation (NVHCEF) is a registered charity dedicated to raising funds for health care in British Columbia's Nicola Valley.

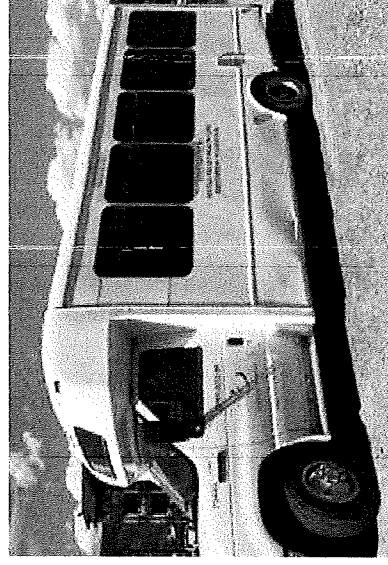
We provide funding to the Nicola Valley Health Centre, Gillis House, the Berta Fraser Centre, and other health care initiatives and projects throughout the Nicola Valley. Your support and donations have made it possible to purchase life-saving equipment for our local health care facilities, and will ensure that funding is available for health care needs such as development & expansion of health care facilities in the Nicola Valley. Health care touches everyone's life, so let's join forces for a better tomorrow in Merritt and the Nicola Valley.

Who We Are



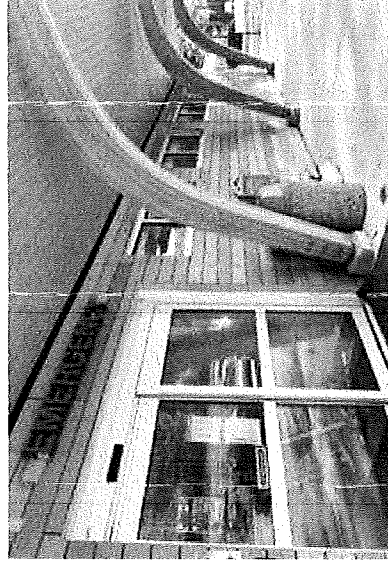
Find out more about us and our projects, and our mandate to raise funds for health care equipment and facilities in the Nicola Valley. [Read more.](#)

What We Do



The foundation raises targeted funds for larger projects like the adult day care bus, and other health care initiatives in the Nicola Valley. [Read more.](#)

What You Can Do



Be a champion for local health care in Merritt and the Nicola Valley - find out how you can get involved and support our work. [Read more.](#)



Nicola Valley Health Care
Endowment Foundation
PO Box 1423
Merritt, BC V1K 1B8

Donate Now for Health
Care

Subscribe to our
Newsletter