

CITY OF MERRITT

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BYLAW 2394

A BYLAW TO AUTHORIZE THE CHARGING OF FEES FOR VARIOUS MUNICIPAL SERVICES

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The Municipal Council for the City of Merritt in open meeting assembled, enacts as follows:

**Citation**

1. This Bylaw shall be cited as “**City of Merritt Fees and Charges Bylaw, Amending Bylaw No. 2394, 2025**”.

**Details**

2. The City of Merritt Fees and Charges Bylaw No. 2386, 2024 is amended as follows:
  - A) Schedule B Sanitary Sewer Rates and Charges is deleted in its entirety and replaced with a new Schedule B Sanitary Sewer Rates and Schedules as set out in Schedule 1 of this bylaw;
  - B) Schedule F Planning and Development Fees and Charges is deleted in its entirety and replaced with a new Schedule F Planning and Development Fees and Charges as set out in Schedule 2 of this bylaw;
  - C) Schedule I Community Service Fees and Charges Schedule is deleted in its entirety and replaced with a new Schedule I Community Service Fees and Charges Schedule as set out in Schedule 3 of this bylaw.

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_

\_\_\_\_\_  
Michael Goetz  
Mayor

\_\_\_\_\_  
Linda Brick  
Corporate Officer

**Schedule 1 to Bylaw 2394**

**SCHEDULE B TO BYLAW 2386  
SANITARY SEWER RATES AND CHARGES**

**Applications / Connections / Disconnections / Reconnections**

	2025	2026	2027
<b>SEWER</b>			
Connection Charge	\$110.00	\$115.50	\$121.28
Service Connection - 4 inch - minimum charge	\$2,486.75	\$2,611.09	\$2,741.64
Service Connection - 6 inch - minimum charge	\$2,621.50	\$2,752.58	\$2,890.20
Connection Inspection	\$152.00	\$159.60	\$167.58
Additional connection charge for cut and replace asphalt	\$1,937.50	\$2,421.86	\$3,027.33
Additional connection charge for sidewalk replacement	\$1,775.00	\$2,218.75	\$2,773.44
Additional connection charge for other works required for service	Actual Cost + 15%		
Sewer inspection during regular business hours	\$92.00	\$96.60	\$101.43
Sewer inspection other than regular business hours	\$305.00	\$320.25	\$336.26

	2025	2026	2027
<b>Sewer Rates – Metered Residential (Semi-annual)</b>			
Monthly Base Rate (per meter)	\$50.00	\$52.50	\$55.13
Consumption Rate (80% of total water consumption)	Actual water consumption x 80%		

	2025	2026	2027
<b>Sewer Rates – Non-Metered Residential (Semi-annual)</b>			
Single Family Residential	\$186.98	\$201.01	\$216.09
Single Family Residential with a secondary suite	\$327.23	\$351.77	\$378.15
Apartments and Rental Suites	\$140.24	\$150.76	\$162.07

	2025	2026	2027
<b>Sewer Rates – Non-Metered Commercial/Industrial/Institutional (Quarterly)</b>			
Boarding or lodging per sleeping unit	\$63.72	\$79.65	\$99.56
Mobile Home Parks (per unit)	\$93.49	\$100.55	\$108.04
Other properties that are not included in identified categories	\$150.00	\$187.50	\$234.38

**Metered Sanitary Sewer User Rates – Billed Quarterly**

	2025	2026	2027
<b>Metered Sewer Rates (per cubic metre)</b>			
Monthly Base Rate (per meter)	\$65.00	\$68.25	\$71.66
Disposal per cubic meter	Water consumption x 80%		

**Metered Sanitary Sewer User Rates – For Properties Located Outside the City Boundaries**

(Subject to a servicing agreement)

	2025	2026	2027
Meter reading charge per meter per reading	\$100.00	\$105.00	\$110.00
Disposal charge per cubic metre	\$60.00	\$63.00	\$66.15

**Septage Disposal Site Fees**

	2025	2026	2027
Monthly Minimum Fee	\$25.00	\$25.00	\$25.00
Account opening fee (2 fobs)	\$150.00	\$150.00	\$150.00
Additional/replacement fob	\$50.00	\$50.00	\$50.00
Disposal charge per cubic metre	\$50.00	\$52.25	\$55.13

**Discounts on Sanitary Sewer User Rates**

The sanitary sewer user rates due and payable that are shown in this schedule shall be subject to a discount of ten percent, provided rates for the current billing are paid in full on or before the close of business on the due date set out on the billing form. If all or a portion of the rates due and payable is received after the due date set out on the billing form then it shall be the amount shown in this schedule.

**Schedule 2 to Bylaw 2394**

**SCHEDULE F TO BYLAW 2386  
PLANNING AND DEVELOPMENT FEES AND CHARGES**

	<b>2025</b>	<b>2026</b>	<b>2027</b>
<b>OCP Amendments</b>			
OCP Amendments	\$2,000.00	\$2100.00	\$2,205.00
OCP Amendments in conjunction with a Rezoning application	\$1,500.00	\$1,575.00	\$1,653.75
<b>Rezoning</b>			
Rezoning Applications	\$1,755.18	\$1,842.94	\$1,935.09
Zoning Bylaw Text Amendments	\$1,463.02	\$1,536.17	\$1,612.98
Comprehensive Development Zone	\$2,924.93	\$3,071.18	\$3,224.74
<b>Public Notice Signs (OCP Amendments/ Rezoning)</b>			
Sign Removal Deposit	\$500.00	\$500.00	\$500.00
Sign Installation		Actual Cost	
Sign Replacement or Repair		Actual Cost	
<b>Development Permit Application</b>			
Minor DP (patio, façade improvement)	\$350.60	\$368.12	\$386.53
Major DP	\$1,755.18	\$1,842.94	\$1,935.09
Amendments to a DP	\$175.30	\$184.06	\$193.26
Appeal to Council of a Staff Decision on a DP	\$585.43	\$614.70	\$645.44
Riparian/ Environmental DP	\$350.60	\$368.12	\$386.53
Geotechnical DP	\$350.60	\$368.12	\$386.53
Wildfire DP	\$350.60	\$368.12	\$386.53
<b>Development Variance Permit or Board of Variance Application</b>			
Minor Variance (up to 2 Variances)	\$819.16	\$860.12	\$903.13
Minor Variance in conjunction with a DP	\$585.43	\$614.70	\$645.44
Major Variance (3+ Variances)	\$1,169.75	\$1,228.24	\$1,289.65
Major Variance in conjunction with a DP	\$936.02	\$982.82	\$1,031.9
Board of Variance	\$585.43	\$614.70	\$645.44
<b>Temporary Use Permit</b>			
Temporary Use Permit	\$936.02	\$982.82	\$1,031.9
Temporary Use Permit Renewal	\$467.46	\$490.83	\$515.37

	2025	2026	2027
<b>Discretionary Use Permit</b>			
Minor Discretionary Use Permit	\$58.43	\$61.35	\$64.42
Major Discretionary Use Permit	\$585.43	\$614.70	\$645.44
Special Discretionary Use Permit	\$1,169.75	\$1,228.24	\$1,289.65
<b>Subdivision</b>			
<i>Preliminary Layout Review (Fees based on total number of lots being registered at Land Titles)</i>			
Up to 2 Lots	\$994.46	\$1,044.18	\$1,096.39
3 – 10 Lots	\$1,169.75 + \$116.87 per lot	\$1,228.24 + \$122.71 per lot	\$1,289.65 + \$128.85 per lot
11 – 20 Lots	\$2,924.93 + \$116.87 per lot	\$3,071.18 + \$122.71 per lot	\$3,224.74 + \$128.85 per lot
21 – 30 Lots	\$4,680.11 + \$116.87 per lot	\$4,914.12 + \$122.71 per lot	\$5,159.83 + \$128.85 per lot
31 – 40 Lots	\$5,849.87 + \$116.87 per lot	\$6,142.36 + \$122.71 per lot	\$6,449.48 + \$128.85 per lot
41 or More Lots	\$7,019.62 + \$116.87 per lot	\$7,370.60 + \$122.71 per lot	\$7,739.13 + \$128.85 per lot
Phased Strata (each phase)	\$994.46	\$1,044.1	\$1,096.39
Preliminary Layout Review (PLR) Amendment or Extension	\$233.73	\$245.42	\$257.69
<b>Strata Conversion</b>			
Strata Conversion	\$585.43 + \$116.87 per lot	\$614.70 + \$122.71 per lot	\$645.44 + \$128.85 per lot
Third Party Review of Reports Submitted	Actual Cost		
<b>Agricultural Land Reserve Application</b>			
ALR Exclusion/Inclusion/Subdivision/Non-Farm	As prescribed by the ALC		

	2025	2026	2027
<b>Other Administrative Fees</b>			
Ministry of Environment Site Profile Referral	\$116.87	\$122.71	\$128.85
Land Titles Document Retrieval (per document)	\$23.15	\$24.31	\$25.53
<b>Earthworks Permit</b>			
Earthworks Permit Application Fee	\$114.66	\$120.39	\$126.41
Security Fee in the form of cash or an Irrevocable Standby Letter of Credit: (Security fee is refundable if works are completed in compliance with Earthworks Permit)			
Residential Landscaping	The greater of \$500 or 10% of the value of the works	The greater of \$500 or 10% of the value of the works	The greater of \$500 or 10% of the value of the works
Single Detached	\$5,000	\$5,000	\$5,000
Semi-detached Residential	\$5,000	\$5,000	\$5,000
Multi-Unit Residential (three or more units)	\$5,000	\$5,000	\$5,000
Commercial or Industrial	\$5,000	\$5,000	\$5,000
<b>Sign Bylaw</b>			
Sign Development Permit	\$100 (\$50 for Development Permit & \$50 for Sign Permit) and additional cost as per Construction Value.	\$105 (\$52.50 for Development Permit & \$52.50 for Sign Permit) and additional cost as per Construction Value.	\$110.30 (\$55.15 for Development Permit & \$55.15 for Sign Permit) and additional cost as per Construction Value.
Sign Permit			
<b>Construction Value</b>			
Up to \$1,000.00	\$50.00	\$52.50	\$55.13
For each additional \$1,000.00 or part thereof	\$6.00	\$6.30	\$6.62
Sandwich Board	No Fee	\$25.00	\$26.25
Sign approved by a specific Sign Development Permit (does not apply if the sign is part of a Comprehensive Development Permit)	\$25.00	\$26.25	\$27.56

**Schedule 3 to Bylaw 2394**

**SCHEDULE I TO BYLAW 2386  
COMMUNITY SERVICE FEES AND CHARGES SCHEDULE**

	2025	2026	2027
<b>COMMUNITY SERVICE FEES</b>			
<b>Public Skating</b>			
Child (2-12 years of age)	\$3.25	\$3.50	\$3.50
Youth (13-18 years of age)	\$3.75	\$4.00	\$4.00
Adult (19-59 years of age)	\$5.50	\$6.00	\$6.00
Senior (60+)	\$3.75	\$4.00	\$4.00
Family (2 adults and up to 2 children)	\$13.00	\$14.00	\$15.00
<b>Ice Rental Rates</b>			
Adult hourly rate	\$157.50	\$165.50	\$170.00
Youth / Senior hourly rate	\$78.75	\$83.00	\$85.00
Off season hourly rate	\$105.00	\$110.25	\$115.00
Off season daily rate (more than 4 hours to max 8)	\$787.50	\$826.88	\$850.00
<b>Dry Floor and Mezzanine Rental Rates</b>			
Arena floor - local non-profit (per day)	\$630.00	\$661.50	\$670.00
Arena floor - organized youth sport (per hour)	\$52.50	\$55.13	\$57.89
Arena floor - organized adult sport (per hour)	\$105.00	\$110.25	\$115.76
Arena floor - private/commercial/for-profit (per day)	\$840.00	\$882.00	\$926.10
Mezzanine - local non-profit (per day)	\$525.00	\$551.25	\$578.81
Mezzanine - private/commercial/for-profit (per day)	\$735.00	\$771.75	\$810.34
Mezzanine – hourly rate	\$65.63	\$68.91	\$72.36
Full Facility - local non-profit (per day)	\$1,050.00	\$1,102.50	\$1,157.63
Full Facility - private/commercial/for-profit (per day)	\$1,575.00	\$1,653.17	\$1,735.83
Damage Deposit (Refundable)	\$1,000.00	\$1,000.00	\$1,000.00
<b>NVAC Daily Use Rates (includes public swim and fitness room if age appropriate)</b>			
Tot (under 2 years)	free	free	free
Child (2-12 years)	\$3.25	\$3.50	\$3.50
Youth (13-18 years)	\$3.75	\$4.00	\$4.00
Adult (19-59 years)	\$5.50	\$6.00	\$6.00
Senior (60+)	\$3.75	\$4.00	\$4.00
Family (2 adults and up to 2 children)	\$13.00	\$14.00	\$15.00

		2025	2026	2027
<b>Seasonal Passes</b>				
Child	Monthly	\$32.50	\$35.00	\$35.00
	Six months	\$175.00	\$189.00	\$189.00
	Annual	\$331.50	\$357.00	\$357.00
Youth/Senior	Monthly	\$37.50	\$40.00	\$40.00
	Six Months	\$202.50	\$216.00	\$216.00
	Annual	\$382.50	\$408.00	\$408.00
Adult	Monthly	\$55.00	\$60.00	\$60.00
	Six Months	\$303.00	\$324.00	\$324.00
	Annual	\$561.00	\$621.00	\$621.00
Family	Monthly	\$130.00	\$140.00	\$150.00
	Six Months	\$702.00	\$756.00	\$810.00
	Annual	\$1326.00	\$1428.00	\$1530.00
<b>Swim Lessons</b>				
Parent and Tot (8 lessons X 30 min)		\$50.00	\$52.50	\$55.00
Preschool (8 lessons X 30min)		\$50.00	\$52.50	\$55.00
Swimmer				
	8 lessons X 30 min	\$50.00	\$52.50	\$55.00
	8 lessons X 45 min	\$60.00	\$63.00	\$66.00
Private Lessons – operating hours				
	Per lesson	\$30.00	\$35.00	\$40.00
	Per four half hour lesson set	\$108.0	\$126.00	\$144.00
	Extra Participants (semi-private) per half hour	\$10.00	\$10.00	\$10.00
Canadian Swim Patrol (8 lessons X 1 hr)		\$75.00	\$78.75	\$80.00
Bronze Medallion		\$175.00	\$183.75	\$193.00
Bronze Cross		\$175.00	\$183.75	\$193.00
Bronze Medals Candidate Book		Actual cost from Lifesaving Society		
National Lifeguard (including course materials)		\$395.00	\$414.75	\$435.00
Lifesaving Instructor (including course materials)		\$275.00	\$288.75	\$300.00
Swim Instructor (including course materials)		\$275.00	\$288.75	\$300.00
Standard First Aid (including course materials)		\$150.00	\$157.50	\$175.00
Emergency First Aid (including course materials)		\$100.00	\$105.00	\$110.00
<b>Pool Rentals</b>				
Private Rental - whole pool per hour (incl 2 lifeguards)		\$100.00	\$105.00	\$110.00
Lane Rental - per hour		\$17.50	\$17.50	\$17.50
Main Pool - per hour / full pool		\$50.00	\$52.00	\$52.50
Youth Swim Club (per lane/per hour)		\$13.50	\$17.50	\$17.50



**CANCELLATION FEE:** Ice Rentals cancelled with less than 30 days' notice that result in unused ice time, will be charged full rental rates.

**PRIME TIME:** Mon - Fri: 3:00 p.m. - Midnight, & all-day Saturday, Sunday, and Statutory Holidays.

**OFF SEASON:** May 1 - Labour Day of each calendar year.

**NON-LOCAL USER FEE:** User groups which are not registered in the City of Merritt wishing to book City facilities will be charged the applicable rental rate plus 25%.

\* In addition, all above charges are subject to applicable taxes