

DEADLINE: DECEMBER 15, 2024



APPLICATION FORM 2025 Grant in Aid

CITY OF MERRITT
DEC -9 2024
RECEIVED

FOR QUESTIONS, CONTACT:
Linda Robinson
EMAIL: lrobinson@merritt.ca
TEL: 250.378.4224, ext 205

**MANDATORY: REVIEW "POLICY 4-01 COMMUNITY GRANT IN AID" DOCUMENT
REVIEW "APPLICATION CHECKLIST" ON PAGE 4 OF THIS DOCUMENT**

Applicant Information

Application Date (mm/dd/yyyy):

Full Legal Organization Name

Street Address

City Prov

Postal Code

Organization Website

Organization President /

Executive Director

Title

Phone Number H E-Mail

Contact Person (if different)

Title

Phone Number E-Mail

Organization Information

Not for profit? Yes No

Registration Number

Did you receive a Permissive Tax Exemption in 2025 Yes No

Did you receive a Grant in Aid in last two years?
(Include \$ amount of financial and/or in-kind received)

2024 2023

Organization Information

Current Fundraising Initiatives (500 characters or less)

Program fees - cover, hall rental, coffee & snacks
prizes

Mission Statement/Purpose (500 characters or less)

To provide a community service

Brief Description of Organization (1,000 characters or less)

As a social gathering to bring like minded
craft people together in our community. We
also have vendors who give classes on how
to make and learn new crafts.

Please don't hesitate to attach supporting documents with further information about your organization.

Proposal Request

Program / Project / Event Name

Description of Event (1,000 characters or less)

Please don't hesitate to **attach supporting documents** with details about your program, project or event.

Type of Funding Request

Financial Aid

In-Kind

Contact Facility Booking Department at (250) 315-1050 for a quote for your event

Amount Requested

5,700

Maximum of \$7,500 per organization or \$500 per teams/individuals participating in recognized competitions

Program Budget

Percent of your Program Budget covered by this request

%

(i.e. a \$1,000 grant would cover 10% of a \$10,000 event)

Tell us how much money you have fundraised for this event. \$

Please explain how your Organization or Event plans to increase external fundraising in the future. (500 characters or less)

Declaration (Two Authorized Signatures Required)

- 1) On behalf of and with authority of the Organization, I certify that the information given on this grant application and attachments is true, correct and complete in every respect and if the Organization is awarded the grant, agrees to abide by the established grant terms and conditions.
- 2) The personal information collected on this form is done so pursuant to the *Community Charter* and/or the *Local Government Act* and in accordance with the *Freedom of Information and Protection of Privacy Act*. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court agent duly authorized under another *Act*.
- 3) Neither the City of Merritt or any Member of Council, individually or collectively, is in any way responsible for any deficits or cost over-runs in relation to any event or initiative.

Print Name of Board Chair or
President

Diane Shalanski

Signature

D. Shalanski

Print Name of Person
completing the application

Diane Shalanski

Signature

D. Shalanski

Date Signed (mm/dd/yyyy)

11/27/24

APPLICATION CHECKLIST - ALL REQUESTS

- 2025 Grant Report** - If you received a Grant in Aid in 2024 you will be required to submit a final report to Council in order to be considered for 2025 funding. This may include actual revenues/expenses, attendance, and economic/social impact of the grant.
- Completed and signed Grant in Aid application.**

APPLICATION CHECKLIST - REQUESTS OVER \$1,500

- Budget** - Include a detailed budget for the program, project or event, including all potential revenue sources.
- Financial Statements** - include annual financial statements that are certified (signed) by a Director (or alternate) of the organization.
- Organization Budget** - Include the current annual operating budget for the organization.
- Long-Term Plan** - For recurring applications, please provide a business plan showing how the organization intends to become more self-sufficient and less reliant on the City Grant in Aid program in the future.

[SUBMIT TO FINANCE@MERRITT.CA](mailto:FINANCE@MERRITT.CA)

Mayor and Council

In 2010, a few crafty-minded women envisioned approaching the Merritt Civic Center to create a place for them to gather. The program cost each participant \$15, and the City paid for our rent, prizes and snacks. Registration was done through the Civic Center. In 2014, the per-person fee increased to \$35 per participant due to the rising cost of materials and the need to provide a better experience. In September 2017, the City informed the Craft Committee that this program would not continue as a City program. I asked the City if Shannon Daw and I could take on the program. Together, we decided to continue with the program. Increasing the cost to a \$50 entry fee to help offset the rising cost of the program, which was growing and attracting more local and out-of-town participants. This was done to cover the cost of prizes and snacks and the new rental and administration fees increase.

What started with 5 participants in 2010 has blossomed into a thriving community with 8 to 16 participants for 7 months of the year. Our June and October gatherings, particularly, have become significant events, attracting 50 to 60 attendees. The program's growth is a testament to our collective efforts and the community's support. The upcoming January gathering at the Best Western is already fully booked, with a waitlist of eager participants.

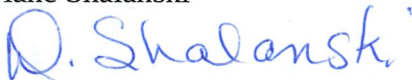
Three-quarters of the attendees are from out of town. Stay in Hotels, dine locally, shop and visit our local attractions

Bailey House and Museum. I wish and plan to continue to hold this program at the Merritt Civic Center in June and October. This program benefits the community economically and attracts tourism. Some participants bring their husbands, who take advantage of visiting our local lakes and golf course.

The program not only provides a creative outlet for participants but also fosters a sense of community. The increase in rental fees, however, may hinder the attendance of out-of-town and local participants. Most of our local attendees are seniors, and the financial constraints may prevent them from participating. This could lead to a decrease in the number of local participants, which would not only affect the program's revenue but also the sense of community it fosters.

Respectfully Submitted

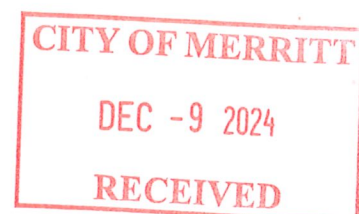
Diane Shalanski



Program Co-Ordinator

Please see attached copy of guest book

Approximately what each person spent in Merritt
Where they are travelling from



October 4-5-6 / 2024

1.	300.00 350.00	Chilliwack
2	300	Abbotsford.
3	236.81	Peachland
4	540.00	Nanoose Bay
5	\$350 + \$85	RESTAURANT, HOTEL, SHOPPING
6	\$200 + \$518 (Wink + Play)	DELTA, BC
7	450	Surrey BC
8	317.07	Langley, BC.
9	400.64	West Kelowna, B.C
10	\$326.94 + \$65.00 V. Grage	Kamloops BC
11	265.00	Kamloops BC
12	410.00	MERRITT, BC
13 (1/25)	725.00 + 50 = 775	Kelowna BC
14	755.00 + stay week.	Kelowna BC. 400 on prod.
15	350.00	Salmon Arm, BC
16	900.00	Lower Nicola B.
17	350	MERRITT
18	650.00	Langley B.C.
19	120.00	Parksville, BC
20	\$ 850.00	Lower Nicola
21	\$350	abbotsford
22	\$350	west Kelowna
23	\$120.	Kelowna.
24	\$575.00	Merritt
25	\$509.31 + \$70	Williams Lake, BC
26.	250.00	KELOWNA BC
27	300.00	Kelowna
		Kelowna BC

25	550.00
26	475
27	800
28	270
29	475. ⁰⁰
30	250 ⁰⁰ / ₂₁
31	475. ⁰⁰
32	275
33	850 ⁰⁰
34	# 100.00
35	180. ⁰⁰
36	
37	
38	Total
39	\$14,769. ^{xx}
40	
41	
42	
43	
44	
45	
46	
47	
48	
49	
50	

Absotsford
 West Kelowna
 Kamloops
 Merritt
 West Kelowna
 Merritt
 Merritt
 WILLIAMS LAKE
 Williams Lake BC
 Lower Nicola
 Merritt