

APPLICATION FORM

2025 Grant in Aid

FOR QUESTIONS, CONTACT:
Linda Robinson
EMAIL: lrobinson@merritt.ca
TEL: 250-378-4224 ext. 206

MANDATORY: REVIEW "POLICY 4-01 COMMUNITY GRANT IN AID" DOCUMENT
REVIEW "APPLICATION CHECKLIST" ON PAGE 4 OF THIS DOCUMENT

Applicant Information

Application Date (mm/dd/yyyy): 12102024

Full Legal Organization Name Nicola Valley Fall Fair Association

Street Address 319 Lindley Creek Road

City Merritt Prov BC

Postal Code V1K 1L4

Organization Website Facebook - Nicola Valley Fall Fair

Organization President / Executive Director Marianne Reimer

Title President

Phone Number 250-378-7306 E-Mail meyunna@telus.net

Contact Person (if different) Susan Thompson

Title Treasurer

Phone Number 250-315-3940 E-Mail chloedog@shaw.ca

Organization Information

Not for profit? Yes No

Registration Number S/14842

Did you receive a Permissive Tax Exemption in 2025 Yes No

Did you receive a Grant in Aid in last two years?
(Include \$ amount of financial and/or in-kind received) 2024 0 2023 0

Organization Information

Current Fundraising Initiatives (500 characters or less)

We annually hold a giant yard sale during the summer which has helped us to fundraise in order to purchase three modular units to be used as washroom facilities at the Fall Fair grounds.

We also store recreation vehicles in the exhibition building during the winter months, this enables us to pay for our insurance costs each year.

Going forward, with the purchase of the washroom facilities, our plan is to rent out our facility to other diversified groups in order to have a further income stream to help us with upkeep of our property and buildings and keep our group viable going forward.

Mission Statement/Purpose (500 characters or less)

Aim & Mission Statement

The purposes of this society are:

- A. To improve conditions of rural life.
- B. To stimulate interest in improving the quality of agricultural and other products, and all phases of the agricultural industry.
- C. To provide a medium for exchange of information by members and to educate the public.
- D. To arrange and hold at Merritt an annual agricultural and industrial exhibition and any other event which will be of benefit to the community and district and to enter into any contracts necessary to the carrying on of such exhibitions and events.

Brief Description of Organization (1,000 characters or less)

As you may or may not be aware, the Nicola Valley Fall Fair Association has been in operation in the Nicola Valley for over 100 years.

The focus of the Fall Fair Association is to improve conditions of rural life, stimulate interest in improving the quality of agricultural and other products, encourage the Pony and 4-H Clubs work and arrange and hold an annual agricultural and industrial exhibition each year during the long weekend in September.

This massive undertaking would not be possible without the many hours of volunteer work from innumerable dedicated volunteers. The Fall Fair Association encourages participation from all age groups: from children in kindergarten to seniors over 85 years old. It encompasses hobbies, homecrafts, flowers, baking, canning, fruits, vegetables, forage and crops, wine, fine arts, photography, poultry, pigeons, rabbits, cavies, hamsters, dairy goats, sheep, swine and last but not least a 4-H division.

The Fall Fair Association was able to build its' own building on Lindley Creek Road in 1983-1984 with 1985 being the first Fall Fair event held in the new building. This would not have been possible without the help of many in the community.

The building is used for the Fall Fair, rented out for weddings, dances and other gatherings, and during the winter the building is rented for storage, which helps us with our expenses.

Please don't hesitate to [attach supporting documents](#) with further information about your organization.

Proposal Request

Program / Project / Event Name

Engineer/Architect Fees

Description of Event (1,000 characters or less)

We are currently in the process of installing three modular units at the Fall Fair grounds to be used as washroom facilities.

We need to have the buildings approved by an Architect and Engineer as to compliance with building codes. We are applying for funding to help us with these costs. We have not done any fundraising for this unexpected expense as it was not on our horizon.

To date we have spent \$67,000 getting water and sewer to the building site, and \$65,000 to purchase the units, and \$8,000 to install a gravel pad under the units, as well as \$1000 other incidental costs such as crane work, etc.

Going forward we also have to install decking/ramp, etc for access., we have obtained an \$18,000 grant from ETSI to help with these costs and we have \$5,000 in reserve for this part of the project. We have also obtained \$2,000 in funding from ETSI to develop a brochure to advertise the rental of our facilities.

Please don't hesitate to **attach supporting documents** with details about your program, project or event.

Type of Funding Request

Financial Aid

In-Kind

Contact Facility Booking Department at (250) 315-1050 for a quote for your event

Amount Requested

Maximum of \$7,500 per organization or \$500 per teams/individuals participating in recognized competitions

Program Budget

Percent of your Program Budget covered by this request %

(i.e. a \$1,000 grant would cover 10% of a \$10,000 event)

Tell us how much money you have fundraised for this event. \$

Please explain how your Organization or Event plans to increase external fundraising in the future. (500 characters or less)

We are currently in the process of installing washroom facilities at the Fall Fair grounds and our plan is to be able to rent out our facility for more large group gatherings in order that we can have an income stream to help us to stay viable in the future as a non profit.

Declaration (Two Authorized Signatures Required)

- 1) On behalf of and with authority of the Organization, I certify that the information given on this grant application and attachments is true, correct and complete in every respect and if the Organization is awarded the grant, agrees to abide by the established grant terms and conditions.
- 2) The personal information collected on this form is done so pursuant to the *Community Charter* and/or the *Local Government Act* and in accordance with the *Freedom of Information and Protection of Privacy Act*. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court agent duly authorized under another *Act*.
- 3) Neither the City of Merritt or any Member of Council, individually or collectively, is in any way responsible for any deficits or cost over-runs in relation to any event or initiative.

Print Name of Board Chair or
President

Marianne Reimer

Signature

Print Name of Person
completing the application

Susan Thompson

Signature

Date Signed (mm/dd/yyyy)

APPLICATION CHECKLIST - ALL REQUESTS

- 2025 Grant Report** - If you received a Grant in Aid in 2024 you will be required to submit a final report to Council in order to be considered for 2025 funding. This may include actual revenues/expenses, attendance, and economic/social impact of the grant.
- Completed and signed Grant in Aid application.**

APPLICATION CHECKLIST - REQUESTS OVER \$1,500

- Budget** - Include a detailed budget for the program, project or event, including all potential revenue sources.
- Financial Statements** - include annual financial statements that are certified (signed) by a Director (or alternate) of the organization.
- Organization Budget** - Include the current annual operating budget for the organization.
- Long-Term Plan** - For recurring applications, please provide a business plan showing how the organization intends to become more self-sufficient and less reliant on the City Grant in Aid program in the future.

SUBMIT TO FINANCE@MERRITBCA

**Nicola Valley Fall Fair Association
Architect/Engineer**

Architect/Engineer	\$7,500.00
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Grant in Aid	<u>\$7,500.00</u>
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Additional Funds Required	\$0.00
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These funds are required to pay for an Architect/Engineer valuation as to the buildings being in compliance with the building code.

Nicola Valley Fall Fair - 2024 Financial Statement

Opening Balance		\$	101,636.63
Income			
Fair Door	\$	1,407.25	
Fair Kitchen	\$	1,265.28	
Fair Donations	\$	1,761.25	
Fair Entry Fees	\$	649.25	
Fair Booth Rent	\$	225.00	
Fair Misc	\$	217.00	
Yard Sale	\$	15,601.72	
RV Storage	\$	11,200.00	
Membership	\$	135.00	
Interest	\$	1,740.51	
Donations	\$	1,376.66	
Stall Rent	\$	1,750.00	
Building Rent		700.00	\$ 38,028.92
Total Income			\$ 139,665.55
Expenses			
Yard Sale Supplies	\$	105.37	
Yard Sale Equipment	\$	447.79	
Yard Sale Utilities	\$	300.16	
Yard Sale Expenses	\$	780.12	
Fair Prize Expenses	\$	2,265.98	
Fair Kitchen	\$	990.00	
Fair Advertising	\$	1,748.62	
Fair Misc Expenses	\$	1,245.89	
Business Fees/Licenses	\$	165.00	
Insurance	\$	14,813.00	
Interest/Bank Charges	\$	60.00	
Utilities	\$	287.63	
Office	\$	1,114.09	
Washroom - Purchase	\$	66,222.95	
Washroom - Contractors	\$	9,021.16	
Building Repair and Maintenance	\$	1,589.97	
Total Expenses			\$ 101,157.73
Ending Balance	\$	-	\$ 38,507.82
**Washroom Project Reserve Fund - March AGM - 2023			\$ 65,000.00
** Washroom Project Reserve Fund - March AGM 2024			\$ 15,000.00

Nicola Valley Fall Fair - 2025 Budget

Opening Balance		\$	38,507.82
Income			
Fair Door	\$	1,500.00	
Fair Kitchen	\$	1,300.00	
Fair Donations	\$	1,800.00	
Fair Entry Fees	\$	700.00	
Fair Booth Rent	\$	600.00	
Fair Misc	\$	250.00	
Yard Sale	\$	12,000.00	
RV Storage	\$	11,200.00	
Membership	\$	150.00	
Stall Rent	\$	1,800.00	
Building Rent		2,000.00	
Etsi Grant - modular access		18,000.00	
Etsi Grant - Brochure workup		2,000.00	
City of Merritt Grant In Aid		7,500.00	
Total Income		\$	60,800.00
		\$	99,307.82
Expenses			
Yard Sale Supplies	\$	300.00	
Yard Sale Equipment	\$	1,000.00	
Yard Sale Utilities	\$	500.00	
Yard Sale Expenses	\$	1,000.00	
Fair Prize Expenses	\$	3,500.00	
Fair Kitchen	\$	1,500.00	
Fair Advertising	\$	3,000.00	
Far Misc Expenses	\$	1,500.00	
Business Fees/Licenses	\$	165.00	
Insurance	\$	16,000.00	
Interest/Bank Charges	\$	60.00	
Utilities	\$	1,500.00	
Office	\$	750.00	
Building Repair and Maintenance	\$	2,000.00	
Engineer/Architect	\$	7,500.00	
Deck, Steps, Handicap Access to Modulars*		22,130.00	
Walkway to Building (handicap access)	\$	12,000.00	
Brochure Development	\$	2,000.00	
Total Expenses		\$	76,405.00
Ending Balance		\$	22,902.82

* We need to put a deck, handicap access and stairs on the washroom facilities and have a quote for \$23,000 we have received a grant for a 18,000, and we currently have \$5,000 in reserve for this project.

We also need to have the water, sewer and electrical hooked up to the units. The City of Merritt is responsible for these costs as per our joint agreement with the TNRD and City of Merritt.

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Building Rent			700.00
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Washroom - Purchase	\$		66,222.95
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Building Repair and Maintenance	\$		1,589.97
 Total Expenses		\$	101,157.73
 Ending Balance		\$	-
		\$	38,507.82
 **Washroom Project Reserve Fund - March AGM - 2023		\$	65,000.00
** Washroom Project Reserve Fund - March AGM 2024		\$	15,000.00

Susan Thompson, Treasurer