

APPLICATION FORM  
2024 Grant in Aid

*(\*) Linda Robinson*

FOR QUESTIONS, CONTACT:  
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**MANDATORY: REVIEW "POLICY 4-01 COMMUNITY GRANT IN AID" DOCUMENT  
REVIEW "APPLICATION CHECKLIST" ON PAGE 4 OF THIS DOCUMENT**

DEC -9 2024  
RECEIVED

Applicant Information

Application Date (mm/dd/yyyy): 09/12/2024

Full Legal Organization Name: Tumbleweed Playschool Society

Street Address: 2975A Clapperton Avenue

City: Merritt Prov: BC

Postal Code: V1K 1G2

Organization Website: www.tumbleweedplayschool.ca

Organization President / Executive Director: Kyla Dres

Title: President

Phone Number: 250 378 7741 E-Mail: contact@tumbleweedplayschool.ca

Contact Person (if different): Richelle Lalonde

Title: Vice President

Phone Number: 250 819 6562 E-Mail: richellelalonde@hotmail.com

Organization Information

Not for profit?  Yes  No Registration Number: BC Society S0015559

Did you receive a Permissive Tax Exemption in 2023?  Yes  No

Did you receive a Grant in Aid in last two years? (Include \$ amount of financial and/or in-kind received)  
2023: no 2022: no

# Organization Information

## Current Fundraising Initiatives (500 characters or less)

Over the past year, we have successfully organized fundraisers that generated financial support and strengthened local engagement with Tumbleweed Playschool Society. We have an exciting lineup of fundraisers planned for the 2024-2025 school year. These include Neufeld Farms and West Coast Seed sales, a silent auction, our softball tournament, seasonal campaigns such as Purdy's Chocolate orders and January Soup Sales to offer a variety of ways for the community to support our mission.

## Mission Statement/Purpose (500 characters or less)

At Tumbleweed Playschool, our commitment to nurture an environment for young learners is at the heart of everything we do. We believe that every child deserves the opportunity to thrive through play and exploration. Our Mission Statement is:

Tumbleweed Playschool provides a safe, enriching environment for children to learn through open-ended play. We shall promote cognitive, emotional, social, and physical opportunities for each child to grow at their individual pace.

## Brief Description of Organization (1,000 characters or less)

Tumbleweed Playschool Society is a licensed non-profit preschool dedicated to the education and development of children aged 3 and 4 in Merritt, BC. Established in April 1980, our program plays a vital role in fostering early childhood learning through play, promoting essential skills and inclusivity among a diverse student body.

Led by our highly skilled Early Childhood Educator, Miss Jane Pickering, our curriculum focuses on language development, social skills, mathematics, hygiene and multicultural experiences. Learning is reinforced through active play, providing age-appropriate social, physical and academic benefits. Our safe and welcoming environment encourages children to explore, interact and develop listening skills with trusted adults.

The program operates two programs: a 3-year-old program on Tuesday and Thursday mornings and a 4-year-old program on Mondays, Wednesdays, and Fridays mornings. The academic year runs from September 16, 2024, to June 15, 2025.

Please don't hesitate to [attach supporting documents](#) with further information about your organization.

# Proposal Request

Program / Project / Event Name

Healthy Snack Time / One Time Grocery Fund

Description of Event (1,000 characters or less)

Research shows that nutrient-rich snacks significantly contribute to cognitive performance and learning outcomes. For example, snacks containing complex carbohydrates, such as whole grains and fruits, provide a steady release of glucose—the brain's primary energy source—helping to enhance focus and prevent energy crashes. Foods rich in omega-3 fatty acids, like nuts and seeds, support cognitive development, memory, and problem-solving. Iron-rich snacks, such as spinach or fortified cereals, help prevent iron deficiency, which is linked to poor attention and lower academic performance. Fruits and vegetables, packed with vitamins and antioxidants, protect brain cells and boost mood, while protein-rich options like yogurt or cheese sustain energy and improve motivation. By ensuring children have access to these essential nutrients, we can create a classroom environment where they are more focused, engaged, and ready to learn.

Please don't hesitate to **attach supporting documents** with details about your program, project or event.

Type of Funding Request

Financial Aid

In-Kind

Contact Facility Booking Department at (250) 315-1050 for a quote for your event

Amount Requested

Maximum of \$7,500 per organization or \$500 per teams/individuals participating in recognized competitions

Program Budget

Percent of your Program Budget covered by this request  %

(i.e. a \$1,000 grant would cover 10% of a \$10,000 event)

Tell us how much money you have fundraised for this event. \$

Please explain how your Organization or Event plans to increase external fundraising in the future. (500 characters or less)

We are committed to exploring a wide range of fundraising avenues to meet our budgetary needs and ensure the continued success of our programs. This includes expanding our current efforts, such as increasing community involvement, seeking partnerships with local businesses, and diversifying our events and selection of fundraisers to reach broader audiences. Through these initiatives, we aim to secure additional financial support and build a sustainable funding model for the future.

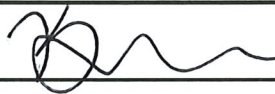
## Declaration (Two Authorized Signatures Required)

- 1) On behalf of and with authority of the Organization, I certify that the information given on this grant application and attachments is true, correct and complete in every respect and if the Organization is awarded the grant, agrees to abide by the established grant terms and conditions.
- 2) The personal information collected on this form is done so pursuant to the *Community Charter* and/or the *Local Government Act* and in accordance with the *Freedom of Information and Protection of Privacy Act*. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court agent duly authorized under another Act.
- 3) Neither the City of Merritt or any Member of Council, individually or collectively, is in any way responsible for any deficits or cost over-runs in relation to any event or initiative.

Print Name of Board Chair or  
President

Kyla Dres

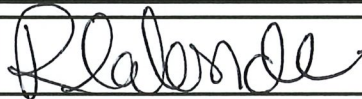
Signature



Print Name of Person  
completing the application

Richelle Lalonde

Signature



Date Signed (mm/dd/yyyy)

December 9 2024

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### APPLICATION CHECKLIST - ALL REQUESTS

- 2023 Grant Report** - If you received a Grant in Aid in 2023 you will be required to submit a final report to Council in order to be considered for 2024 funding. This may include actual revenues/expenses, attendance, and economic/social impact of the grant.
- Completed and signed Grant in Aid application.**

### APPLICATION CHECKLIST - REQUESTS OVER \$1,500

- Budget** - Include a detailed budget for the program, project or event, including all potential revenue sources.
- Financial Statements** - include annual financial statements that are certified (signed) by a Director (or alternate) of the organization.
- Organization Budget** - Include the current annual operating budget for the organization.
- Long-Term Plan** - For recurring applications, please provide a business plan showing how the organization intends to become more self-sufficient and less reliant on the City Grant in Aid program in the future.

# Budget vs YTD at Oct 31, 24

YTD Income at Oct 31, 24

Tumbleweed Playschool Society  
Income Statement Jul 01, 2024 to June 30, 2025

Tumbleweed Playschool Society

Variance (Budget Remaining)  
July 1, 2023 to June 30, 2024

	4 Months Operating	Yearly Based on 3's x 8 4's x30 Proposed 22-23 budget with \$125+=\$200 fees	Monthly Budget 10 Months operators 9 Months fees **12 months overhead *3 snow months		Remaining Budget
<b>REVENUE</b>					
Tuition	\$3,724.30	\$24,000.00	\$2,400.00	*10	\$20,275.70
Ministry Child Care Subsidy	\$0.00	\$0.00	\$0.00	*9	\$0.00
Registration Fees 2024-2025	\$360.00	\$1,200.00	\$120.00	*12	\$840.00
Net Tuition & Registration Fees					
CCECE Wage Subsidy	\$1,206.54	\$5,500.00	\$550.00	*3	\$4,293.46
CCOF Subsidy Revenue	\$1,158.25	\$11,000.00	\$1,100.00	*10	\$9,841.75
CCOF EMERG Funding	\$0.00	\$0.00	\$0.00	*10	\$0.00
Emergency Fund/Grants (Red Cross)	\$0.00	\$0.00	\$0.00	*10	\$0.00
BC Gaming Grant/Payroll	\$0.00	\$10,000.00	\$1,000.00	*10	\$10,000.00
BC Gaming Grant/Capital Expense	\$0.00		\$0.00	*10	\$0.00
Total Government Revenue					
Revenue from Fund Raising	\$730.54	\$25,000.00	\$2,500.00	*3	\$24,269.46
Less: Fundraising Cost	\$0.00	-\$11,000.00	-\$1,100.00		-\$11,000.00
Net Fundraising	\$730.54	\$14,000.00	\$400.00		\$1,200.00
Donations	\$0.00	\$0.00	\$0.00		\$0.00
Interest Income	\$1.42	\$0.00	\$0.00		-\$1.42
Miscellaneous Income	\$0.00	\$0.00	\$0.00		\$0.00
Total Misc Revenue	\$1.42	\$1,200.00	\$400.00		\$1,198.58
<b>TOTAL REVENUE</b>	<b>\$7,181.05</b>	<b>\$66,900.00</b>	<b>\$5,700.00</b>		<b>\$46,449.49</b>
<b>EXPENSE</b>					
<b>PAYROLL</b>					
Teachers Salaries	\$5,179.78	\$25,000.00	\$2,500.00	*10	\$19,820.22
ECE Wages Subsidy	\$909.00	\$4,500.00	\$450.00	*10	\$3,591.00
Substitute Teacher Wages	\$0.00	\$4,000.00	\$400.00	*10	\$4,000.00
Teacher Bonus	\$0.00	\$5,500.00	\$550.00	*10	\$5,500.00
Total Wage Expense	\$6,088.78	\$39,000.00	\$3,900.00	*10	\$22,911.22
CPP Expense	\$320.53	\$1,800.00	\$180.00	*10	\$1,479.37
EI Expense	\$141.51	\$900.00	\$90.00	*10	\$758.49
Total CPP & EI	\$462.14	\$2,700.00	\$270.00	*10	\$2,237.86
WCB Expense	\$0.00	\$500.00	\$50.00	*10	\$500.00
Total Payroll Expense	\$6,550.92	\$42,200.00	\$4,220.00		\$36,649.08
<b>Operating Expenses</b>					
Advertising & Promotions	\$0.00	\$100.00	\$10.00	*10	\$100.00
Bank Charges & Interest	\$29.00	\$120.00	\$10.00	*12	\$91.00
Bookkeeping Expense	\$1,830.24	\$4,800.00	\$400.00	*12	\$3,169.76
Christmas Parade Float	\$40.00	\$30.00	\$30.00	*1	-\$10.00
Dues, Fees & Licenses (Parade)	\$0.00	\$25.00	\$2.08	*12	\$25.00
Equipment	\$0.00	\$0.00	\$0.00	*10	\$0.00
Field Trips Planned	\$110.25	\$500.00	\$50.00	*10	\$389.75
Fire & Safety	\$0.00	\$400.00	\$40.00	*10	\$400.00
Freight, Postage & Courier	\$0.00	\$25.00	\$2.08	*10	\$25.00
Gifts	\$0.00	\$200.00	\$20.00	*10	\$200.00
Groceries	\$375.44	\$1,500.00	\$150.00	*10	\$1,124.56
Insurance - Building	\$676.03	\$2,800.00	\$283.33	*12	\$2,123.97
Insurance - Directors	\$1,200.00	\$1,400.00	\$116.67	*12	\$200.00
Interest & Financing Charges	\$0.00	\$200.00	\$16.67	*12	\$200.00
Janitorial & Cleaning Supplies	\$182.46	\$300.00	\$30.00	*10	\$200.00
Office Supplies	\$112.31	\$400.00	\$40.00	*10	\$117.54
Professional Development & Training	\$0.00	\$3,200.00	\$320.00	*10	\$287.69
Repair & Maintenance	\$0.00	\$600.00	\$60.00	*10	\$3,200.00
School Supplies	\$101.53	\$1,100.00	\$110.00	*10	\$998.47
Snow Removal & Maintenance	\$0.00	\$3,300.00	\$1,100.00	*3	\$3,300.00
Telephone	\$262.80	\$1,200.00	\$100.00	*12	\$937.20
Utilities	\$301.78	\$1,700.00	\$170.00	*12	\$937.20
Website & Software Expenses	\$110.70	\$800.00	\$66.67	*12	\$1,398.22
Total Operating Expenses	\$5,132.54	\$24,700.00	\$3,005.83		\$19,567.46
<b>TOTAL EXPENSE</b>	<b>\$11,683.46</b>	<b>\$66,900.00</b>	<b>\$7,225.83</b>		<b>\$55,216.54</b>
<b>NET INCOME</b>	<b>-\$4,502.41</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>-\$6,767.05</b>