

DEADLINE: DECEMBER 15, 2024



APPLICATION FORM

2025 Grant in Aid

FOR QUESTIONS, CONTACT:
Linda Robinson
EMAIL: lrobinson@merritt.ca
TEL: 250.378.4224 ext 205

MANDATORY: REVIEW "POLICY 4-01 COMMUNITY GRANT IN AID" DOCUMENT
REVIEW "APPLICATION CHECKLIST" ON PAGE 4 OF THIS DOCUMENT

Applicant Information

Application Date (mm/dd/yyyy):

Full Legal Organization Name

Street Address

City Prov

Postal Code

Organization Website

Organization President / Executive Director

Title

Phone Number E-Mail

Contact Person (if different)

Title

Phone Number E-Mail

Organization Information

Not for profit? Yes No

Registration Number

Did you receive a Permissive Tax Exemption in 2025 Yes No

Did you receive a Grant in Aid in last two years?
(Include \$ amount of financial and/or in-kind received) 2024 2023

Organization Information

Current Fundraising Initiatives (500 characters or less)

Our team is fundraising for our annual Chili and Coats event, which is hosted at Spirit Square in Merritt. This initiative focuses on giving back to the community by providing less fortunate individuals with the opportunity to collect warm winter clothes and enjoy a bowl of hot chili. Additionally, by offering this program, Interior Community Services community living participants are able to build life skills and interact with community members by assisting in serving chilli, picking out jackets, and providing company to individuals accessing our Chili and Coats program.

Mission Statement/Purpose (500 characters or less)

Interior Community Services follows the mission of: Enriching Lives, Strengthening Communities, and adheres to the vision of: People of all abilities living to their potential with dignity, choice, and opportunity.

Our programs cover a broad spectrum, focusing on five main streams: Youth, Child and Family, Community Living, Housing, and Food Security. This integrated approach ensures that our clients receive holistic care tailored to their unique needs.

Brief Description of Organization (1,000 characters or less)

Interior Community Services is a leading social service organization dedicated to enriching lives and strengthening communities in the Southern BC Interior. Established in 2003 through the merging of two other organizations, ICS is a CARF-accredited non-profit organization that provides comprehensive support services, ranging from support for children and families and counselling to housing services in collaboration with BC Housing.

With offices in Kamloops and Merritt, and outreach throughout Barriere, Ashcroft, Chase, and the Kootenays, ICS is deeply committed to serving individuals and families across British Columbia.

Specifically, Interior Community Services has been in Merritt for a number of years, beginning with our child and family program stream. Since then, the programs have diversified to include community living programs and seniors programs, allowing Interior Community Services to further immerse itself into the community and become a cornerstone support service in Merritt.

Please don't hesitate to **attach supporting documents** with further information about your organization.

Proposal Request

Program / Project / Event Name

Chili and Coats

Description of Event (1,000 characters or less)

Chili and Coats is an annual clothing drive operated by Interior Community Services. The event aims to bring the community together through warm clothes and a hot meal.

The event is designed to allow vulnerable people to collect warm winter goods before the cold weather arrives in Merritt, giving back to the community. It is organized by the Interior Community Services community living program, featuring individuals with diverse abilities. The group works together to generate donations of warm winter clothes, ingredients, confectionery, and various other small necessities to bring the event together. Staff and participants then cook pots of chili to provide to individuals who attend the event, allowing them to eat as they comb through the donated warm winter gear to find what they might need for the coming winter.

By running this barrier-free event, we aim to assist as many people who are struggling as possible. Interior Community Services intends to continue this annual event until there is no longer a need in our community!

Please don't hesitate to **attach supporting documents** with details about your program, project or event.

Type of Funding Request

Financial Aid

In-Kind

Contact Facility Booking Department at (250) 315-1050 for a quote for your event

Amount Requested

1,400.00
1400

Maximum of \$7,500 per organization or \$500 per teams/individuals participating in recognized competitions

Program Budget

2000

Percent of your Program Budget covered by this request %

(i.e. a \$1,000 grant would cover 10% of a \$10,000 event)

Tell us how much money you have fundraised for this event. \$

Please explain how your Organization or Event plans to increase external fundraising in the future. (500 characters or less)

- Further efforts reaching out to organizations in community.
- Additional grant writing efforts through local and provincial organizations.
- More extensive media campaigns.

Declaration (Two Authorized Signatures Required)

- 1) On behalf of and with authority of the Organization, I certify that the information given on this grant application and attachments is true, correct and complete in every respect and if the Organization is awarded the grant, agrees to abide by the established grant terms and conditions.
- 2) The personal information collected on this form is done so pursuant to the *Community Charter* and/or the *Local Government Act* and in accordance with the *Freedom of Information and Protection of Privacy Act*. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court agent duly authorized under another *Act*.
- 3) Neither the City of Merritt or any Member of Council, individually or collectively, is in any way responsible for any deficits or cost over-runs in relation to any event or initiative.

Print Name of Board Chair or
President

Tracy Hoot

Signature

Tracy Hoot

Print Name of Person
completing the application

Joshua Campbell

Signature

Joshua Campbell

Date Signed (mm/dd/yyyy)

12/03/2024

APPLICATION CHECKLIST - ALL REQUESTS

- 2025 Grant Report** - If you received a Grant in Aid in 2024 you will be required to submit a final report to Council in order to be considered for 2025 funding. This may include actual revenues/expenses, attendance, and economic/social impact of the grant.
- Completed and signed Grant in Aid application.**

APPLICATION CHECKLIST - REQUESTS OVER \$1,500

- Budget** - Include a detailed budget for the program, project or event, including all potential revenue sources.
- Financial Statements** - include annual financial statements that are certified (signed) by a Director (or alternate) of the organization.
- Organization Budget** - Include the current annual operating budget for the organization.
- Long-Term Plan** - For recurring applications, please provide a business plan showing how the organization intends to become more self-sufficient and less reliant on the City Grant in Aid program in the future.

SUBMIT TO FINANCE@MERRITT.CA