



2020 Draft Budget Summaries Prior to New Input

2020 Proposed Draft Budget, based on 2020 portion of 2019-2023 Financial Plan, with contracted changes input for General and Transit Funds (see attached schedules)

2020 Draft Budget	Revenues	Expenditures	Taxes Required	Increase (Decrease) over 2019	Portion of Total Taxes
A General Government	2,142,289	3,187,573	1,045,284	39.2%	13%
B Protective Services	464,583	4,167,632	3,703,049	5.7%	45%
C Transportation Services	217,759	1,805,867	1,588,108	0.2%	19%
D Environmental Health Services	1,198,700	627,279	(571,421)	-10.9%	-7%
E Development Services	147,000	638,783	491,783	-12.4%	6%
F Public Health and Welfare	24,000	101,878	77,878	-6.7%	1%
G Recreation and Cultural Services	1,020,568	2,929,306	1,908,738	7.9%	23%
Totals	5,214,899	13,458,318	8,243,419	6.5%	100%

2019 Estimated Surplus based on unaudited Financials as of January 15, 2020 for General and Transit Funds (see attached schedules)

2019 Activity	Revenues	Expenditures	Actual Net	Budgeted Net	Surplus
A General Government	2,626,417	3,181,286	554,869	751,140	196,271
B Protective Services	515,649	3,380,348	2,864,699	3,503,908	639,209
C Transportation Services	193,716	1,698,967	1,505,250	1,584,649	79,399
D Environmental Health Services	1,194,495	611,586	(582,909)	(515,235)	67,674
E Development Services	78,974	542,320	463,346	561,290	97,944
F Public Health and Welfare	33,439	79,716	46,277	83,435	37,158
G Recreation and Cultural Services	1,054,506	2,811,603	1,757,097	1,769,696	12,599
 Capital Activity (tax/surplus funded)	 1,014,483	 2,731,496	 1,717,013	 2,523,249	 806,236
Budgeted Transfer from Surplus			0	(1,889,366)	(1,889,366)
Totals	6,711,679	15,037,320	8,325,641	8,372,766	47,125



2020 Draft Budget Summaries Prior to New Input

2020 Draft Budget for Water and Sewer Utilities based on 2019-2023 Financial Plan with contracted

			Available for
	2020	Revenues	Expenditures
H Water Utility		1,894,340	1,504,145
I Sewer Utility		1,445,387	1,108,680
			Capital
			390,195
			336,707

FTE's by Line item and Year (see attached schedules)

	2017 Actual	2018 Actual	2019 Actual	2020 Draft
A General Government	10.20	10.20	10.45	11.20
B Protective Services	11.00	11.00	11.25	11.50
C Transportation Services	11.98	11.98	11.98	11.98
D Environmental Health Services	1.40	1.40	1.40	1.40
E Development Services	3.00	3.00	3.00	3.00
F Public Health and Welfare	0.15	0.15	0.15	0.15
G Recreation and Cultural Services	21.81	25.23	26.28	26.28
H Water Utility	1.56	1.56	2.06	2.06
I Sewer Utility	2.10	2.10	2.60	2.60
Totals	63.20	66.62	69.17	70.17



Draft 2020 Budget Prior to New Input
Schedule A

General Government

Purpose: Legislative, Administration, Finance, IT and HR

	2017 Actual Amounts	2018 Actual Amounts	2019 Actual Amounts	2019 Amended Budget	2020 Draft Budget	Increase/ (Decrease)
Expenditures:						
Contracted Services	238,604	258,038	237,708	325,000	325,500	0%
Debt Servicing and Bank Charges	741,569	599,167	419,492	436,488	550,295	26%
Grant in Aid	67,315	86,377	66,798	87,215	50,000	-43%
Insurance	67,385	67,039	76,749	75,306	76,722	2%
Legislative	193,723	214,405	230,217	223,360	261,903	17%
Operations	120,590	99,736	114,578	124,550	124,550	0%
Salaries, wages and benefits	1,083,373	1,267,891	1,236,737	1,199,549	1,367,493	14%
Transfer to reserves	380,924	369,419	725,046	726,149	356,730	-51%
Utilities	71,706	77,806	73,959	69,380	74,380	7%
Total Direct Costs	2,965,189	3,039,879	3,181,286	3,266,997	3,187,573	-2%
Revenue generated:						
1% Utility Tax	169,810	158,946	154,138	154,138	148,959	-3%
Provincial Grants	518,399	597,690	538,068	554,970	515,000	-7%
Sale of Services	51,604	56,414	48,292	49,100	50,100	2%
Penalties and Interest on Taxes	292,096	278,484	136,311	155,000	155,000	0%
Return on Investments	241,735	226,700	380,997	225,000	270,000	20%
Other Revenue	251,079	391,200	123,564	131,500	126,500	-4%
Transfer from other funds	520,000	520,000	520,000	520,000	520,000	0%
Gas Tax Funds	356,729	369,419	725,046	726,149	356,730	-51%
Total Revenue Generated	2,401,452	2,598,853	2,626,417	2,515,857	2,142,289	-15%
Net operating costs	563,737	441,026	554,869	751,140	1,045,284	39%
Net Tax Requirement (Contribution)	563,737	441,026	554,869	751,140	1,045,284	39%
Staffing per budget - FTE's	10.20	10.20	10.45	10.20	11.20	



**Draft 2020 Budget Prior to New Input
Schedule B**

Protective Services

Purpose: Fire Department, RCMP, Building Inspection and Bylaw

	2017 Actual Amounts	2018 Actual Amounts	2019 Actual Amounts	2019 Amended Budget	2020 Draft Budget	Increase/ (Decrease)
Expenditures:						
Contracted Services	1,876,475	1,961,603	1,908,717	2,432,236	2,638,467	8%
Insurance	7,352	6,951	6,983	8,990	7,764	-14%
Operations	288,508	471,597	225,024	242,207	194,049	-20%
Salaries, wages and benefits	1,202,489	1,162,566	1,167,000	1,193,761	1,254,002	5%
Transfer to reserves	40,000	40,000	40,000	40,000	40,000	0%
Utilities	26,989	31,145	32,624	32,600	33,350	2%
Total Direct Costs	3,441,813	3,673,862	3,380,348	3,949,794	4,167,632	6%
Revenue generated:						
Provincial Grants	219,643	313,761	108,803	100,000	100,000	0%
Regional Funding	72,075	73,369	74,836	74,836	76,333	2%
Sale of Services	305,303	97,703	77,795	63,250	63,250	0%
Licences, Permits and Fines	256,036	202,800	238,690	207,800	220,000	6%
Other Revenue	-	-	15,525	-	5,000	
Total Revenue Generated	853,057	687,634	515,649	445,886	464,583	4%
Net operating costs	2,588,756	2,986,228	2,864,699	3,503,908	3,703,049	6%
Net Tax Requirement (Contribution)	2,588,756	2,986,228	2,864,699	3,503,908	3,703,049	6%
Staffing per budget - FTE's	11.00	11.00	11.25	11.25	11.50	



Draft 2020 Budget Prior to New Input
Schedule C

Transportation Services

Purpose: Includes Roads, Drainage, Street Lighting, Snow Removal, Airport and Transit

	2017 Actual Amounts	2018 Actual Amounts	2019 Actual Amounts	2019 Amended Budget	2020 Draft Budget	Increase/ (Decrease)
Expenditures:						
Contracted Services	354,124	582,488	553,797	554,806	563,740	2%
Fuel Purchases for Resale	50,596	60,575	43,167	60,000	60,000	0%
Insurance	35,608	36,586	38,376	37,800	40,300	7%
Operations	123,078	159,039	113,712	165,461	166,850	1%
Salaries, wages and benefits	709,090	628,094	731,517	756,226	754,121	0%
Utilities	211,806	213,986	218,398	220,856	220,856	0%
Total Direct Costs	1,484,302	1,680,768	1,698,967	1,795,149	1,805,867	1%
Revenue generated:						
Regional Funding	10,000	16,600	16,600	16,600	16,600	0%
Sale of Service	142,328	205,579	173,765	190,400	197,400	4%
Other Revenue	3,178	3,554	3,352	3,500	3,759	7%
Transfer from Surplus						
Total Revenue Generated	155,506	225,732	193,716	210,500	217,759	3%
Net operating costs	1,328,796	1,455,036	1,505,250	1,584,649	1,588,108	0%
Net Tax Requirement (Contribution)	1,328,796	1,455,036	1,505,250	1,584,649	1,588,108	0%
Staffing per budget - FTE's	11.98	11.98	11.98	11.98	11.98	



Draft 2020 Budget Prior to New Input
Schedule D

Environmental Health Services

Purpose: Solid Waste Management and Recycling

	2017 Actual Amounts	2018 Actual Amounts	2019 Actual Amounts	2019 Amended Budget	2020 Draft Budget	Increase/ (Decrease)
Expenditures:						
Contracted Services	291,570	332,176	321,006	340,000	340,000	0%
Insurance	43	46	52	100	100	0%
Operations	122,713	91,420	109,386	92,450	92,450	0%
Salaries, wages and benefits	157,087	159,211	181,008	190,665	194,479	2%
Utilities	203	185	133	250	250	0%
Total Direct Costs	571,615	583,038	611,586	623,465	627,279	1%
Revenue generated:						
Sale of Services	1,142,024	1,135,964	1,194,495	1,138,700	1,198,700	5%
Total Revenue Generated	1,142,024	1,135,964	1,194,495	1,138,700	1,198,700	5%
Net operating costs	(570,409)	(552,926)	(582,909)	(515,235)	(571,421)	11%
Net Tax Requirement (Contribution)	(570,409)	(552,926)	(582,909)	(515,235)	(571,421)	11%
Staffing per budget - FTE's	1.40	1.40	1.40	1.40	1.40	



Draft 2020 Budget Prior to New Input
Schedule E

Development Services

Purpose: Includes Planning and Economic Development

	2017 Actual Amounts	2018 Actual Amounts	2019 Actual Amounts	2019 Amended Budget	2020 Draft Budget	Increase/ (Decrease)
Expenditures:						
Contracted Services	59,203	160,754	175,326	179,511	205,533	14%
Operations	97,555	53,521	102,179	216,400	91,400	-58%
Salaries, wages and benefits	273,174	263,929	263,498	302,279	340,500	13%
Utilities	1,125	1,422	1,317	1,350	1,350	0%
Total Direct Costs	431,057	479,625	542,320	699,540	638,783	-9%
Revenue generated:						
Grant Funding		15,000	55,000	125,000	130,000	4%
Sale of Services	686	775	731	250	500	100%
Licences, permits and fines	104,907	16,439	23,243	13,000	16,500	27%
Total Revenue Generated	105,593	32,214	78,974	138,250	147,000	6%
Net operating costs	325,464	447,411	463,346	561,290	491,783	-12%
Net Tax Requirement (Contribution)	325,464	447,411	463,346	561,290	491,783	-12%
Staffing per budget - FTE's	3.00	3.00	3.00	3.00	3.00	



**Draft 2020 Budget Prior to New Input
Schedule F**

Public Health and Welfare Services

Purpose: Includes Cemetery, Mosquito Control and Air Quality

	2017 Actual Amounts	2018 Actual Amounts	2019 Actual Amounts	2019 Amended Budget	2020 Draft Budget	Increase/ (Decrease)
Expenditures:						
Contracted Services	62,794	55,601	35,696	67,500	67,500	0%
Insurance	61	65	73	75	75	0%
Operations	6,795	10,420	14,806	11,700	11,700	0%
Salaries, wages and benefits	12,822	13,925	29,141	22,160	22,603	2%
Total Direct Costs	82,472	80,011	79,716	101,435	101,878	0%
Revenue generated:						
Sale of Services (Cemetery)	17,653	18,121	33,439	18,000	24,000	33%
Total Revenue Generated	17,653	18,121	33,439	18,000	24,000	33%
Net operating costs	64,819	61,890	46,277	83,435	77,878	-7%
Net Tax Requirement (Contribution)	64,819	61,890	46,277	83,435	77,878	-7%
Staffing per budget - FTE's	0.15	0.15	0.15	0.15	0.15	



Draft 2020 Budget Prior to New Input
Schedule G

Recreation and Cultural Services

Purpose: Includes Aquatic Centre, Parks, Arena, Recreation Programming, Civic Centre and Facilities

	2017 Actual Amounts	2018 Actual Amounts	2019 Actual Amounts	2019 Amended Budget	2020 Draft Budget	Increase/ (Decrease)
Expenditures:						
Contracted Services	680,892	440,725	425,862	467,600	467,600	0%
Insurance	31,050	32,755	30,169	35,100	35,100	0%
Operations	444,458	423,701	440,852	438,818	429,560	-2%
Salaries, wages and benefits	1,138,431	1,438,095	1,656,674	1,580,014	1,717,457	9%
Transfer to reserves	5,000	5,000	5,000	5,000	5,000	0%
Utilities	253,749	256,702	253,046	274,589	274,589	0%
Total Direct Costs	2,553,580	2,596,977	2,811,603	2,801,121	2,929,306	5%
Revenue generated:						
Grant Funding	2,608	6,788	3,775	6,500	6,500	0%
Regional Grants	209,948	214,147	218,430	218,430	222,798	2%
Sale of Service	862,658	791,536	832,300	806,495	791,270	-2%
Other Revenue	-	30,000	-	-	-	
Total Revenue Generated	1,075,214	1,042,471	1,054,506	1,031,425	1,020,568	-1%
Net operating costs	1,478,366	1,554,506	1,757,097	1,769,696	1,908,738	8%
Net Tax Requirement (Contribution)	1,478,366	1,554,506	1,757,097	1,769,696	1,908,738	8%
Recreation Staff	17.66	21.08	22.13	22.13	22.13	
Parks Staff	4.15	4.15	4.15	4.15	4.15	
Staffing per budget - FTE's	21.81	25.23	26.28	26.28	26.28	



**Draft 2020 Budget Prior to New Input
Schedule H**

Water Utility

Purpose: Includes water treatment systems, wells, reservoirs and water lines.

	2017 Actual Amounts	2018 Actual Amounts	2019 Actual Amounts	2019 Amended Budget	2020 Draft Budget	Increase/ (Decrease)
Expenditures:						
Contracted Services	100,152	100,255	92,516	156,700	156,700	0%
Debt Servicing	371,544	297,417	311,047	254,111	254,111	0%
Insurance	4,904	5,293	5,404	5,750	5,750	0%
Operations	119,885	175,407	150,460	200,912	200,912	0%
Salaries, wages and benefits	277,955	285,274	338,278	408,207	453,572	11%
Transfer to General	260,000	260,000	260,000	260,000	260,000	0%
Utilities	150,623	166,773	154,626	173,100	173,100	0%
Total Direct Costs	1,285,063	1,290,417	1,312,332	1,458,780	1,504,145	3%
Revenue generated:						
Parcel Taxes	424,915	426,315	613,675	613,995	613,995	0%
Sale of Service	1,223,118	1,237,004	1,200,308	1,185,345	1,185,345	0%
Other Revenue	140,585	132,019	118,285	95,000	95,000	0%
Total Revenue Generated	1,788,618	1,795,338	1,932,269	1,894,340	1,894,340	0%
Amount available for capital	503,555	504,920	619,937	435,560	390,195	-10%
Staffing per budget - FTE's	1.56	1.56	2.06	2.06	2.06	



**Draft 2020 Budget Prior to New Input
Schedule I**

Sewer Utility

Purpose: Includes waste water treatment plant, sewer lines and composting site.

	2017 Actual Amounts	2018 Actual Amounts	2019 Actual Amounts	2019 Amended Budget	2020 Draft Budget	Increase/ (Decrease)
Expenditures:						
Contracted Services	58,245	116,838	113,982	95,150	95,150	0%
Debt Servicing	51,920	51,813	51,813	51,812	49,098	-5%
Insurance	4,990	6,066	5,502	6,250	6,250	0%
Operations	157,430	136,988	164,793	169,550	169,550	0%
Salaries, wages and benefits	268,136	278,168	306,670	400,770	420,032	5%
Transfer to General Fund	260,000	260,000	260,000	260,000	260,000	0%
Utilities	108,422	103,170	106,935	108,600	108,600	0%
Total Direct Costs	909,142	953,042	1,009,695	1,092,132	1,108,680	2%
Revenue generated:						
Parcel Taxes	941,840	946,110	620,000	617,400	617,400	0%
Sale of Service	699,527	738,614	702,506	732,986	732,987	0%
Other Revenue	140,585	132,019	118,285	95,000	95,000	0%
Total Revenue Generated	1,781,951	1,816,742	1,440,791	1,445,386	1,445,387	0%
Amount available for capital	872,809	863,700	431,097	353,254	336,707	-5%
Staffing per budget - FTE's	2.10	2.10	2.60	2.60	2.60	