



# **MINUTES**

## **CITY OF MERRITT**

### **COMMITTEE OF THE WHOLE**

Wednesday, October 16, 2019  
6:00 P.M.  
BOARD ROOM, CITY HALL  
2185 Voght Street  
Merritt, B.C

**PRESENT:**

- Mayor L. Brown**
- Councillor M. Bhangu**
- Councillor K. Christopherson**
- Councillor A. Etchart**
- Councillor T. Fehr**
- Councillor T. Luck**
- Councillor M. White**

**IN ATTENDANCE:**

- Mr. S. Hildebrand, Chief Administrative Officer**
- Mr. S. Smith, Director of Corporate Services**
- Ms. S. Thiessen, Director of Finance & IT**
- Mr. W. Anderson, Financial Services Manager**

#### **1. CALL TO ORDER**

##### **1.1 Call to Order**

Mayor Brown called the meeting to order at 6:00pm

**2. ADOPTION OF MINUTES**

**2.1 Committee of the Whole Meeting Minutes - October 1, 2019**

*THAT the Minutes of the Special Council Meeting held on October 1, 2019 be adopted.*

**Moved, Seconded, CARRIED**

**3. GENERAL MATTERS - Delegations and Recognitions**

**4. UNFINISHED BUSINESS**

**5. NEW BUSINESS**

**5.1 Grant in Aid Policy Review and Considerations**

Prior to Council providing staff with recommendations, Sheila Thiessen will present to Council, providing an overview of the budget process and grant in aid requests.

Sheila Thiessen, Director of Finance and IT, presented to Council regarding the proposed budget process for the 2020-2024 Financial Plan, including a draft budget and preliminary capital plan to be ready for December, 2019.

Sheila discussed the increased trend in number of Grant in Aid applications and total value of requests.

Direction to include in Grant in Aid program:

- Clarify that no grant in aid will be provided to organizations looking to fund events where the proceeds would ultimately go to charity
- Maximum for sports teams or individuals in recognized sports teams (\$500)
- Maximum cap - \$50,000 Grant in Aid. \$5,000 Memberships. \$15,000 Sponsorship. \$7,500 per organization for Grant in Aid
- Cut the reserve requirement
- No Committee this year
- 50% payment at time of Council Approval and 50% after report. Exception for those that need 100% up front and can demonstrate necessity

- Recognize the City at events
- Include a provision that permissive tax exemptions will be considered

***Recommendation:***

***THAT the Committee provide staff with recommendations to include in a revised Grant in Aid Policy to be presented to Council for discussion at the October 22, 2019 Regular meeting of Council.***

**Moved, Seconded, CARRIED**

**6. TERMINATION OF MEETING**

The Mayor declared the meeting ended at 8:00pm

\_\_\_\_\_  
Corporate Officer

Sean Smith

Certified correct in accordance with Section 124(2) (c) of the Community Charter

Confirmed on the \_\_\_\_ day of \_\_\_\_, 20\_\_

\_\_\_\_\_  
Mayor

Linda Brown