



RECREATION ADVISORY COMMITTEE

CITY OF MERRITT

November 7, 2024

6:00 pm

COUNCIL CHAMBERS, CITY HALL

2185 Voght Street

Merritt, B.C

Mission Statement: *The City of Merritt is a progressive, attractive, economically viable City that is socially responsible and environmentally sustainable.*

Pages

1. CALL TO ORDER

1.1 Land Acknowledgement

We would like to begin this meeting by acknowledging that we are gathered on the traditional, ancestral and unceded territories of the Nlaka'pamux and Syilx people.

2. ADOPTION OF MINUTES

2.1 Recreation Advisory Committee Minutes - October 17, 2024

1

Recommendation:

THAT the Minutes of the Recreation Advisory Committee held on October 17, 2024 be adopted.

2.2 Recreation Advisory Committee Minutes - August 22, 2024

3

Recommendation:

THAT the Minutes of the Recreation Advisory Committee held on August 22, 2024 be adopted.

3. GENERAL MATTERS - Delegations and Recognitions

4. UNFINISHED BUSINESS

4.1 Financials Report - City of Merritt Recreation

6

Mr. D. Zakall and Mr. K. Natkinniemi to present.

5. NEW BUSINESS

6. NEXT MEETING

7. TERMINATION OF MEETING



MINUTES
CITY OF MERRITT
RECREATION ADVISORY COMMITTEE

October 17, 2024
6:00 pm
COUNCIL CHAMBERS, CITY HALL
2185 Voght Street
Merritt, B.C

PRESENT: Mayor M. Goetz
Ms. A. Douthwright
Mrs. B. Porada

ABSENT: Ms. L. DeWinter
Mr. J. Halverson
Mr. S. Haller

IN ATTENDANCE: Ms. C. White, CAO
Ms. L. Brick, Director of Corporate Services
Mr. K. Natkinniemi, Director of Finance and Human Resources
Mr. D. Zakall, Director of Community Services
Ms. A. Gush, Committee Clerk

1. CALL TO ORDER

Due to a lack quorum the meeting proceeded as an information session only.

1.1 Land Acknowledgement

We would like to begin this meeting by acknowledging that we are gathered on the traditional, ancestral and unceded territories of the Nlaka'pamux and Syilx people.

2. ADOPTION OF MINUTES

2.1 Recreation Advisory Committee Minutes - August 22, 2024

Tabled to next meeting.

3. GENERAL MATTERS - Delegations and Recognitions

Nil.

4. UNFINISHED BUSINESS

Nil.

5. NEW BUSINESS

5.1 Financials Report - City of Merritt Recreation

Mr. D. Zakall and Mr. K. Natkinniemi to present. Materials to be circulated table top.

As quorum was not present, the Financials Report was received as information only.

CAO White spoke on major outstanding retrofits on recreation facilities within the community. Discussion ensued around the goal of 30% recovery.

Mr. Zakall presented proposed rate increases, showing what other neighboring communities' rates were.

The Committee was directed to review the provided rates in preparation of a decision to be made at the next meeting.

6. NEXT MEETING

The next meeting is scheduled to be held on Thursday, November 7th at 6:00 pm.

7. TERMINATION OF MEETING

The Chair adjourned the meeting at 6:37 pm.

Chair

Amy Douthwright

Certified correct in accordance with Section 124(2) (c) of the Community Charter

Confirmed on the ____ day of _____, 20____



MINUTES
CITY OF MERRITT
RECREATION ADVISORY COMMITTEE

August 22, 2024
6:00 pm
COUNCIL CHAMBERS, CITY HALL
2185 Voght Street
Merritt, B.C

PRESENT: **Mayor M. Goetz**
 Ms. A. Douthwright, Chair
 Mrs. B. Porada
 Ms. L. DeWinter
 Mr. J. Halvorson

REGRETS: **Mr. S. Haller**

IN ATTENDANCE: **Ms. C. White, CAO**
 Ms. L. Brick, Director of Corporate Services
 Mr. K. Natkinniemi, Director of Finance and Human
 Resources
 Mr. D. Zakall, Director of Community Services
 Ms. A. Gush, Committee Clerk

1. CALL TO ORDER

The Chair called the meeting to order at 6:03 pm.

1.1 Land Acknowledgement

We would like to begin this meeting by acknowledging that we are gathered on the traditional, ancestral and unceded territories of the Nlaka'pamux and Syilx people.

2. ADOPTION OF MINUTES

2.1 Recreation Advisory Committee Minutes - July 11, 2024

THAT the Minutes of the Recreation Advisory Committee held on July 11, 2024 be adopted.

Moved, Seconded, CARRIED

3. GENERAL MATTERS - Delegations and Recognitions

Nil.

4. UNFINISHED BUSINESS

4.1 Pickleball Lease

Mr. J. Halverson joined at 6:05 pm.

The Committee discussed the current leases noting that they are outdated; the Committee requested that staff report on the actual cost of maintenance, long standing leases, breakdown of user fees and division of burden. The Committee discussed concerns regarding fee increase, with a goal to minimize impacts on the community.

The Committee discussed an overview of community involvement noting that community members can't always donate funds but can donate machinery, or volunteer time to complete tasks. Staff noted that there is a union piece, these avenues can be explored if time is not taken away from union workers. Additionally, community sponsorship was discussed noting that barriers to sponsorship should be minimized. CAO White detailed the need of a sponsorship and advertisement policy.

The TNRD agreement is outdated, staff noted the review of this agreement will be a goal for this year. A lease template is underway for standardization of lease agreements. CAO White conveyed concerns brought forward from the Policy Committee regarding public access to public facilities such as the pickleball court. The Committee reflected on large scale costs and upgrades required within the community and how the priority of allocating funds is distributed and implement action of sponsorship and advertising policy. Madam Chair enquired into community leasing; CAO White deferred from this year due to the depth of research it will take.

Mayor Goetz suggested the Committee attend the open house on October 9, 2024.

THAT the Committee direct staff to bring forward a report on City recreation expenditures for review and consideration.

Moved, Seconded, CARRIED

4.2 Merritt and District Tennis Lease

Nil.

5. NEW BUSINESS

5.1 Recreation Advisory Building Cost Info

Mr. D. Zakall and Mr. K. Natkinniemi to present.

Mr. Natkinniemi and Mr. Zakall provided an overview on the recreational building cost information. The Committee revisited the ask from staff for next meeting. They are looking for a summary view of facilities, with an understanding of how that compares to other services that the City offers, a break down of what user groups pay, what a percentage increase would look like, and a break down of field usage. Mr. Natkinniemi noted that conversations around separating Central Park and issuing it its own cost codes are underway but will not take place until 2025.

6. NEXT MEETING

The next meeting is scheduled for October 17, 2024 at 6:00 pm.

7. TERMINATION OF MEETING

The Chair declared the meeting terminated at 7:21 pm.

Amy Douthwright
Chair

Certified correct in accordance with Section 124(2) of the Community Charter

Confirmed on the ____ day of ____, 20____

City of Merritt

2023 Recreation and Facility (700s) Financial Summary

Park Facilities [A]

Revenue

User Fees	9,161
TNRD Grant	0
Other Revenue / Grants	0
Tax Levies	0

9,161

Expenses

Wages	13,414
Contracted Services	31,324
Materials/Supplies/Safety/Chemicals	4,677
Insurance	17,301
City Equipment	0
Natural Gas/Electricity	1,277
Programming/Other Contracts	0
Other	855

Total Expenses 68,848

Capital Expenditures

User Fee Revenue (% of Expenses + Capital)	13.3%
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User Fee Revenue and Grants (% of Expenses+Capital)	13.3%
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Remaining Parks & Landscaping [B]	Total Parks & Landscaping A+B = [C]	NVMA	NVAC
0	9,161	148,832	201,318
0	0	0	165,735
0	0	0	0
0	0	0	0
0	9,161	148,832	367,053
231,566	244,980	458,232	792,621
14,976	46,300	50,608	59,714
57,137	61,814	24,250	100,872
69	17,370	26,702	14,079
51,494	51,494	4,751	0
5,392	6,668	107,638	146,183
0	0	0	0
2,599	3,455	15,164	27,992
363,233	432,081	687,346	1,141,461
44,629	44,629	127,654	62,077
	1.9%	18.3%	16.7%
	1.9%	18.3%	30.5%

Civic Centre	Recreational Programming & Other	Total Excluding 775 Rental Revenue
113,683	48,024	521,017
0	70,700	236,435
0	7,718	7,718
0	0	0
113,683	126,442	765,171
255,137	144,255	1,895,225
58,835	23,329	238,786
13,183	28,780	228,900
19,250	18,167	95,568
0	0	56,246
39,626	19,968	320,084
0	86,909	86,909
1,760	15,936	64,306
387,792	337,345	2,986,024
28,096	4,930	267,386
27.3%	14.0%	16.0%
27.3%	36.9%	23.5%

Rental Revenue 775	Total	Transit Comparative
0	521,017	102,484
0	236,435	10,000
133,905	141,624	12,861
0	0	199,412
133,905	899,076	324,757
0	1,895,225	0
0	238,786	0
0	228,900	0
0	95,568	0
0	56,246	0
0	320,084	0
0	86,909	388,755
0	64,306	0
0	2,986,024	388,755
0	267,386	0
		26.4%
		32.2%

Park Facilities - 2023

Revenue – \$9,161.00

Field use (annual) - \$4461

Field use (special events) - \$3600

Easter tournament - \$554.00 (4 fields for 3 full days)

Mothers Day Ball Tour - \$184.80 (fields 1 &2 for Sat/Sun) – (48 hrs)

Delta/Kelowna tournament - \$ 184.80 (fields 1 &2 for Sat/Sun) – (48 hrs)

August Ball tournament - \$277.20 (Sat/Sun – 3 fields with a total of 72 hours)

September Ball tournament - \$277.20 (Sat/Sun – 3 fields with a total of 72 hours)

October Ball Tournament - \$277.20 (Sat/Sun – 3 fields with a total of 72 hours)

Merritt Youth Ball Tournament - \$711.90 (Fri/Sat/Sun/Concession -104hrs/field x 4 fields)

Merritt Adult ball regular season - \$1890.00 (\$100/team + end of season weekend tournament) -
(46 sessions x 4 fields = 642 hrs)

Merritt Youth ball regular season - \$0.00 (48 sessionsx4 fields = 648 hours)

Merritt Senior ball - \$151.20 (9 – 5hr games @ \$16/game)

Merritt Youth soccer - \$0.00 (field 5 – 31 dates, 1 hr each)

Car Show - \$46.20 (field 5 for the day – 13 hours)

Parking lot revenue - \$1100 grant in aid to the Farmers Market

Expenses - \$68,847.92

Staff -\$13,414.25

Contractors - \$31,324.31(Electricians, Janitorial, Copper Valley, Fencing, alarm system,
Fun

Key, Kamloops alarm, Sprinkler system inspector, to name a few)

Materials - \$4676.55

Insurance - \$17,301.00

Gas/elec/phone - \$2131.81

Expenses - \$68,847.92

-

Revenue - \$9161.00

=

Taxpayers - \$59,686.92

\$0.13 user fees / \$0.87 taxation pool for every dollar of expense

Arena 2023

Revenue – \$148,831.89

Ice rentals - \$118,926.49

Merritt Minor Hockey - \$47,313.00 (Jan-Dec 2023)

Mens rec - \$ 2,976.84 (18 games)

RCMP/Forestry - \$3,803.69 (35 ice times)

Figure Skating - \$17,003.64 (281 hrs)

Masters hockey -\$8,101.37 (39- 1.5hr games)

Oldtimers drop in - \$3,402 (56 hrs)

Mustang oldtimers - \$2,894.01 (27.5 hours)

Centennials practices - \$2,625.53 (bylaw price \$1750 + extra ice at charge)

Centennials games - \$11,424 (29 games)

Centennials skills ice - \$1,701 (27 hrs at youth rate)

Centennials Training camp - \$1,228.50 (bylaw set price \$1170)

Centennials main camp - \$1,228.50 (bylaw set price \$1170)

Cantennials hockey school - \$2,142.00 (24 hrs)

Moccassin tournament - \$3,693.38 (32.5 hrs)

Jr. Native tournament - \$2,740.50 (43.5 hrs)

Men's tournament – 1,480.50 (14 hrs)

Hockey school Steel camp - \$1,839.60 (31 hrs)

Concession -\$4600.00

Curling Club - \$7000.00

Public Skating Sponsor/Skate rental/sharpening - \$5470.96

Other (drop in hockey- one time rentals-holiday rentals)\$12,834.44

Expenses - \$686,810.93

Staff -\$457,697.19

Contractors - \$50,608.02

Materials - \$23,022.41

Training - \$ 9763.08

Insurance - \$26,702.00

Gas/elec/phone - \$112,192.86

Gas –

Electric

Phone-

Other \$6,825.37

Capital Projects - \$127,653.88

Operating expenses -\$686,810.93

+

Capital Projects -\$ 127653.88

-

Revenue - \$148,831.89

= Taxpayers - **\$665,632.92**

\$0.18 user fees / \$0.82 taxation pool for every dollar of expense/capital

Pool 2023

Revenue – \$367,052.78

Private - \$13,667.24

Schools - \$1,090.20

Vending - \$2,431.26

Memberships - \$59,817.89

Child - \$30,905.57

Adult - \$43,873.96

TNRD grant - \$165,735.00

Classes/Other \$49,531.66

Building/ Operational Expenses - \$1,139,138.75

Maintenance Staff -\$161,893.24

Guards@ Staff - \$ 628,405.56

Contractors - \$59,713.72

Chemicals - \$31,512.51

Materials - \$68,255.77

Training - \$10,081.02

Insurance - \$14,079.00

Gas/elec/phone - -\$152,410.91

Other \$12,787.02

Capital Projects -\$62,077.22

Building - \$1,139,138.75 + Capital \$62,077.22 – Revenue \$367,052.78 =

Taxpayers - \$834,163.20

\$0.31 user fees / \$0.69 taxation pool for every dollar of expense/capital

0.17 user fee + 0.14 TNRD

Recreation/Facilities (700s) Total Portfolio

\$0.23 user fees / \$0.77 taxation pool for every dollar of expense/capital

0.17 user fees + 0.06 TNRD

Golf course information

Adult membership (30+ years old) - \$1083 with taxes

New Adult membership -\$1041 with taxes (new within 5 years)

Intermediate member (19-30 years old) \$915 with taxes

Spouse member - \$1041 with taxes

Student member (19-22 full enrolment) - \$630 with taxes

Jr. member (18 years and under) - \$210

Board of Directors (some of them)

Al Truffinecko

Bill Blair

Jack Renoldson

Gary Dicksen

Greg VanRossum – president

Lynn Marsh

Fred Thomlin

Rates Creation for Ball Parks

In the creation of an hourly rate, I would suggest using the old rates as a base.

Weekday – daily rate was \$16/ballfield

Weekend – daily rate was \$44/ballfield

This rate has stayed the same for an extremely long period of time. I did an exercise , adding inflation and cost of living increases, and came up with a 40% increase. So if we apply this to our rates, that would make them-

Weekday – daily rate was \$22.40/ballfield

Weekend – daily rate was \$61.60/ballfield

To come up with an hourly rate, I divided by 4, as during the weekday bookings that is the average booking. (5pm-9pm) That would make the rates-

Weekday – Hourly rate will be \$5.60/ballfield

Weekend – Hourly rate will be \$11/ballfield

As we do not have a youth rate, and this rate was paid by adults, it would be my recommendation that youth be charged 25% of these rates. The rates would look like-

Weekday – Adult Hourly rate will be \$5.60/ballfield

Weekend – Adult Hourly rate will be \$11/ballfield

Weekday – Youth Hourly rate will be \$1.40/ballfield

Weekend – Youth Hourly rate will be \$2.75/ballfield

I would also recommend an annual 5% increase each year, so that we keep up with inflation, cost of living , and other expenses. We would like to achieve 25% or more in expense recovery, so that we can sustain our beautiful and vibrant community.

Alix Legouffe

From: Donna Ferguson <dferguson@summerland.ca>
Sent: October 3, 2024 8:30 AM
To: Alix Legouffe
Subject: RE: Field Rates

You don't often get email from dferguson@summerland.ca. [Learn why this is important](#)

Good morning,

Here is the information you are asking for regarding field rental rates.

Have a great day.

Donna

Summerland

PLAYING FIELDS & PARKS	
PLAYING FIELDS RENTALS	2024
Playing Fields (youth - local)	No fee
Playing Fields (youth - non local) per hour	5.31
Playing Fields (Adult - local) per hour	13.27
Playing Fields (Adult - non local) per hour	16.45
Playing Fields (Commercial) per hour	27.58
Playing Field (weekend tournament rate) per day	98.66
DM#1, dm#2,DM3, DM4, dm5, dmaf1, dmaf2	
PARKS RENTALS	2024
Park bookings - non-profit / community events	No fee
Park bookings - private bookings (reunion, wedding, etc.)	21.22
Park bookings - commercial / for profit event	35.01
Park - Farmer's Market - Hourly	13.11
COURT RENTALS	2024
Tournament Bookings	No fee
Summerland Pickleball Club - exclusive court bookings per member (seasonal - up to 20 hour/week)	10

Alix Legouffe

From: Parks Parks <parcs@kamloops.ca>
Sent: October 3, 2024 9:00 AM
To: Alix Legouffe
Subject: RE: field rates

You don't often get email from parcs@kamloops.ca. [Learn why this is important](#)

Hi Alix,

I've included our regular soccer and baseball rates below. We do have some fields and stadiums that are more expensive as well so let me know if you were looking for specific information on any of those.

Soccer

- Adult Daily 2023 \$212.73 Per Day
- Adult Daily 2025 \$223.37 Per Day
- Adult Hourly 2023 \$30.40 Per 60 min
- Adult Hourly 2025 \$31.92 Per 60 min
- Youth Daily 2023 \$136.39 Per Day
- Youth Daily 2025 \$142.99 Per Day
- Youth Hourly 2023 \$19.48 Per 60 min
- Youth Hourly 2025 \$20.45 Per 60 min

Kamloops

Baseball

- Adult Daily 2023 \$178.66 Per Day
- Adult Daily 2025 \$187.59 Per Day
- Adult Hourly 2023 \$25.52 Per 60 min
- Adult Hourly 2025 \$26.79 Per 60 min
- Youth Daily 2023 \$93.60 Per Day
- Youth Daily 2025 \$98.29 Per Day
- Youth Hourly 2023 \$13.40 Per 60 min
- Youth Hourly 2025 \$14.06 Per 60 min

Please let me know if you have any further questions,

Stephanie Smith (she/her)

CC Clerk I Parks and Fields | City of Kamloops

910 McGill Road, Kamloops BC, V2C 6N6

P: 250-828-3335

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**MAKING
KAMLOOPS
SHINE**

The City of Kamloops acknowledges that we are located on Tk'emlúps te Secwépemc territory, situated within the unceded ancestral lands of the Secwépemc Nation. We honour and respect the people, the territory, and the land that houses our community.